

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2014/04 – June 16, 2014

Lower Nicola Indian Band Boardroom
[181 Nawishaskin Lane, Highway 8 West]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:	Shane Coutlee [by phone]	Lyndale George [by phone]
	Michele Guerin	Harry Nyce, Jr. [by phone]
	Gabrielle Ollinger [by phone]	Sandra Tiessen
	Angela Wesley	
	Joanne Armstrong [non-voting]	Ken Tourand [non-voting]

BOARD MEMBERS REGRETS:	Lara-Lisa Condello	Yvonne Mensies
	Charlene Taylor	William Sandy

ELDERS:	Bernice Ball	Sarah McLeod
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STAFF:	Verna Billy-Minnabarriet	Diane Black
	John Chenoweth	Kylie Thomas

Meeting called to order at 5:02pm. Opening Prayer by Elder Sarah McLeod.

1. Adoption of Agenda

B14/45 It was moved and seconded that
the regular meeting agenda be adopted. *Motion Carried.*

2. Board Attendance

B14/46 It was moved and seconded that
the Board recognizes that Michele Guerin’s previous absences were due to unforeseen circumstances and, under the Board bylaw 1.7.B of 3 meetings missed, hereby excuses the absences. *Motion Carried.*

3. *Minutes of Previous Meetings*

B14/47 It was moved and seconded that

the April 11th and May 14th, 2014 minutes be adopted. *Motion Carried.*

Joanne Armstrong will be added to the May 14th minutes as having sent regrets for the meeting.

4. *2014/15 Budget Presentation [Diane Black]*

B14/48 2014/15 Budget Presentation.

It is anticipated that the funding letter will be received this week.

5. *Quarter 1 Financial Forecast*

B14/49 It was moved and seconded that

the Quarter 1 Financial Forecast be approved. *Motion Carried.*

6. *Audit & Risk Management Committee*

B14/50 Audit & Risk Management minutes of May 14, 2014.

B14/51 It was moved and seconded that

the 2013/14 Appointee Remuneration Committee [ARC] Board Remuneration be approved. *Motion Carried.*

B14/52 It was moved and seconded that

the 2013/14 final FTE report be approved. *Motion Carried.*

It was noted that the 2013/14 Audited Financial Statements and the Five Year Capital Plan were approved by the Board on May 14, 2014.

7. *Executive Compensation Disclosure*

B14/53 It was moved and seconded that

the Executive Compensation Disclosure Statement for 2013/14 be approved. *Motion Carried.*

8. *Institutional Accountability Plan & Report*

B14/54 It was moved and seconded that

the draft Institutional Accountability Plan & Report be accepted and approved in principle. *Motion Carried.*

The Board was asked to approve the document in principle because it must be submitted in draft form to the Ministry on June 20th and they may suggest changes. The final copy must be submitted to the Ministry by July 18th. Board members were asked to provide feedback to Kylie by Friday June 20th.

9. *Board Information*

B14/55 Announcements.

- 1) Gabrielle has tendered her resignation effective June 17th;
- 2) Shane, Lyndale, Michele & Harry have been reappointed;
- 3) The graduations at both campuses were fabulous as usual. Board members were urged to read the valedictorian speeches in the circulation file folder;
- 4) Board vacancies – Board members are asked to submit names of potential candidates with finance & investment competencies to Angela & Ken as soon as possible. The Executive Committee will submit a list of candidates to the Board Resourcing Development Office [BRDO] for consideration.

B14/56 The 2014–2015 Board meeting dates were reviewed.

It was suggested that the Chiefs of the Vancouver area bands be invited to a lunch meeting at the Vancouver campus.

B14/57 The Spring 2014 NVIT employee demographics was provided for information.

B14/58 The September Welcome Back is scheduled for Wednesday September 17th at the Merritt campus.

B14/59 Circulation file folder.

10. *Executive Report*

B14/60 There was no report from the Executive.

11. *President's Report*

B14/61 Ken reviewed his report to the Board.

Angela & Ken will present the Core Review to the Minister on July 2nd & provide a report in September.

All Board members will receive 30-year blankets. Board members still waiting for hoodies will receive them in September as well.

All Board members were sent instructions & passwords to log-on to the NVIT portal.

12. Elders` Council Report

B14/62 Bernice reported that grad went very well and everyone enjoyed the dancers. The food and clothing banks are doing well. This was Sarah's first Board meeting since her appointment to the Elders Council in February.

13. Leadership Team Report

B14/63 John reviewed the report from the Leadership Team.

14. Education Council

B14/64 Joanne reviewed the Education Council report.

Joanne reported that some students raised concerns with the Strategies For Success Course. The Dean has the ability to waive students who meet GPA and course-load requirements.

15. Roundtable Discussions

B14/65 Roundtable discussions.

Kylie – summer solstice starts on Saturday June 21st.

Harry – enjoyed grad.

16. Adjournment

B14/66 Regular meeting adjourned at 6:25pm.

DATE OF NEXT MEETING: *Monday September 15, 2014* [Location in Merritt TBD]

REMINDER: *Wednesday September 17th, Community Welcome Back celebration, Merritt Campus*

Please submit expense claims and meeting dates attended to Pat.