

## Leadership Team Report

September 2016 – November 2016



# STUDENT CENTERED

### *Satisfied and Engaged Students*

- Student Forums were held on Merritt campus (November 16<sup>th</sup>) and Burnaby campus (November 17<sup>th</sup>) to obtain feedback from students regarding campus services.
- A Student Leadership breakfast took place November 17<sup>th</sup> on Vancouver campus, and another is scheduled to take place on Merritt campus November 23<sup>rd</sup>.

### *Design Policies & Practices that are Conducive to a Student-Centered Experience*

- Participated on the Sexualized Violence & Misconduct Policy Advisory Committee.
- Elections were held for student positions on the Board of Governors, Education Council and Student Society and faculty positions on the Education Council. Both campuses were highly engaged with elections activities and all available seats were filled.

### *Dedicated Employees that Enhance a Student-Centered Learning Environment*

### *Clear Academic and Career Pathways Tailored for Each Student*

### *Holistic Student Support Services*

- Awards Ceremonies were held on Vancouver campus (Sept 21<sup>st</sup>) and Merritt campus (Sept 24<sup>th</sup>).
- Joint Operating Committee meeting was held October 12<sup>th</sup> with Campus Living Centres personnel, Elder Jim Fountain and NVIT Director of Students and Registrar Kylie Thomas. There are currently 33 students living in student housing, 31 non-student residents and 16 empty rooms in Student Housing.
- Exploring the possibility of obtaining Naloxone kits for campus.



# ACADEMIC EXCELLENCE

### *Reputable as a School of Excellence*

- Submitted application to CASWE for an 8 year social work accreditation.
- Finalized MOU with JIBC for NVIT LEPP students with the appropriate prerequisite qualifications to ladder into the JIBC Law Enforcement Studies Diploma with 30 credits of advanced standing.
- Hosted Indigenous Articulation meeting at Burnaby campus.
- Attended Health Sciences Deans and Directors meeting in Richmond.

### ***Excellent Academic Standards***

- Facilitated an AECE department meeting to discuss the program review as submitted by an external contractor.
- On-going meetings with ENRT program advisory committee in pursuance of accreditation with CTAB.
- Skype for Business servers installed and live tested (test group of phones at both campuses).
- Sound insulation installed in Library meeting rooms.
- Wireless access point added to the Success Centre.
- Received confirmation of Capital Funding for Center for Excellence in Sustainability.
- Architectural lead and consulting team selected for Center of Excellence (Meiklejohn Architects Inc.)
- Kitchen repairs to meet health standards nearing completion.

### ***Superior Quality of Instruction***

- Prepared 13 employment agreements & 3 contracts for community education courses – 3 new to NVIT employees, the remainder have taught before.
- Payroll continues to average about 105 people per pay period (incl. student workers).



## **COMMUNITY RELEVANCE**

### ***Certified Programs and Services that Meet the Needs of Aboriginal Communities***

- MARR (Ministry of Aboriginal Relations and Reconciliation) contracts in Northeast BC have commenced in Blueberry River, Fort Nelson/Prophet River, and Halfway River First Nations.

### ***Sustained Relationships/Partnerships Among NVIT, First Nations Communities, and Aboriginal Organizations – Provincially, Nationally & Internationally***

- Attended the National Indigenous Social Work Conference.
- Participated in on-going meetings with local legal advocates in support of the establishment of First Nation court in Merritt.
- Participated in the B.C. Post-Secondary Truth & Reconciliation Summit October 19-20<sup>th</sup>.
- Met with Geri Collins, Victor Tom RE: Kamloops Friendship Planning Session
- Met with Susan Tatoosh of Vancouver Aboriginal Friendship Centre Society and Darlene Willier of KPU RE: Affiliation Agreement with NVIT
- Conference call with Dr. Deb Bartlette of Yukon College RE: Chad Start date Sept 2017
- Attended the K-12 Steering Committee in Winnipeg

### ***Established Relationships with Government, Industry, and Other Stakeholders***

- Participating on the Tolko/Merritt Worker Transition Team

### ***Continued Advocacy for Literacy, Numeracy, and Skills Attainment in Communities***

- Q2 programs have started in Upper Nicola, Lower Nicola, and Coldwater First Nations.
- Between May and October, CBAs were conducted in Kelly Lake, Halfway River and Blueberry River. A total of 28 students completed assessments. A CBA has been scheduled with Ulkatcho November 21-24 and CFDC Central Interior First Nations will be bringing a group of students to the Merritt campus for assessments this fall.

- Fall RARO Recruitment efforts from the Office of the Director of Students and Registrar resulted in a total of 170 visits across the Province to various communities/agencies as well as those organized through the Post-Secondary Institutes Organization and the Strengthening Connections program.



## ORGANIZATIONAL EFFECTIVENESS

### ***Enhanced Organizational Culture that Supports Evidence-Based Planning and Decision Making***

- Strategic Enrolment Management Meeting held October 14, 2016.
- Central Data Warehouse submission completed. All Ministry data quality management plan thresholds met or exceeded.
- Interim FTE Report submitted. A revised Skills Gap Plan will be submitted by the end of November to ensure NVIT meets the identified targets.

### ***Trusted Financial Processes that are Transparent, Efficient, and Financially Viable***

- Emergency Notification System –
  - a) Administer training for all LT on November 15.
  - b) Install Alertus client on all NVIT desktops.
- Risk register for IT completed.
- Reviewing General Computing Controls and Capability Levels, Change Management, and Standard Operating Procedures.

### ***Established and Positive Working Environment***

- Held regular campus safety committee meetings with primary topics being parking lot speeding and scented products.

### ***Shared Policies and Practices that Promote Organizational Effectiveness and Student-Centered Learning***

- Off-site Educational Activities and Field Trips policy approved by Leadership Team October 25<sup>th</sup>.
- Completed draft Sexual Violence policy and consultation process. Sexual Violence Policy Advisory group met October 12 and October 26 to review the draft and provide feedback. A meeting with Community Agencies was held November 2<sup>nd</sup> to seek further feedback on the draft.
- Manager/Institutional Research new Chair of the Post-Secondary British Columbia Institutional Research Professionals

### ***Recognized Strategic Relationships with Provincial, National and International Partners who Actively Support NVIT***

- Attended Council of Senior Student Affairs (CSSAL) meeting on September 29<sup>th</sup> in Richmond.
- Attended BC Registrar's Association meeting on September 30<sup>th</sup> in Vancouver.
- Attended BCCAT Admissions Council meeting on October 14<sup>th</sup> in Vancouver.
- Associate Registrars, Manager of Institutional Research and Director of Students and Registrar participated in Education Planner BC (EPBC) interview regarding application processes on October 24<sup>th</sup>.
- Associate Registrars attended November 10<sup>th</sup> BCCAT Jam Session in Vancouver.
- Manager of Institutional Research and Director of Students and Registrar attended PNAIRP, CIRPA and BCIRP meetings in Kelowna November 7-10<sup>th</sup>.