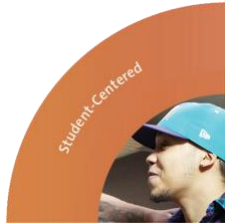


Leadership Team Report

November 2015 (Mid Sep – Mid Nov)



STUDENT CENTERED

Satisfied and Engaged Students

- Speaker Series Update - Crystal Shawanda presented and performed for students and staff at NVIT Lecture Theater.
- Awards Ceremonies was held at both campuses. Over \$53,000 was disbursed to 45 students in Merritt and to 10 in Vancouver.
- Student Engagement Survey data was compiled and analyzed.

Design Policies & Practices that are Conducive to a Student-Centered Experience

- Assessing practice change to open registration by year rather than by Semester.

Dedicated Employees that Enhance a Student-Centered Learning Environment

- Student Services working to develop capacity around accommodation of diagnosed disabilities (Resource Manual in development, Faculty Awareness).

Clear Academic and Career Pathways Tailored for Each Student

- Vancouver Police Department Recruiter and Calgary Police Services Recruiter presented to LEPP students.

Holistic Student Support Services

- Local Dancers performed on campus as a Student Event organized by Student Services.



ACADEMIC EXCELLENCE

Reputable as a School of Excellence

- Dean presented at Indigenous Distance Education Conference at Royal Roads University on “Creating Access for Aboriginal Communities”

Excellent Academic Standards

- Associate Dean attended Health Services Deans & Directors Meeting at Kwantlen Polytechnic University.

Superior Quality of Instruction

- Vice President - Education Plan Update
- A new application, Rabb.IT was presented to Faculty as a tool for sharing URL videos between campuses/ locations
- Funding has been secured for Video conferencing equipment. Information Technology is analyzing options.



COMMUNITY RELEVANCE

Certified Programs and Services that Meet the Needs of Aboriginal Communities

- Dean participated in numerous teleconferences with the Ministry of Advanced Education, the Ministry of Aboriginal Relations and Reconciliation, the ITA and communities regarding funding applications for program delivery in Blueberry River, Prophet River, Fort Nelson, the Nicola Valley, Lillooet, and Penticton.
- Associate Dean worked with ENRT instructors to start the development process of an adjunct ENRT course on the “Introduction to Cultural Heritage Surveys” in response to high demand from industry to have qualified people in communities to conduct this type of work.
- VP meeting with Deputy Minister Sandra Carroll, Ministry of Advanced Education, First Nations Educating Steering Committee (FNESC) and Indigenous Adult and Higher Learning Association (IAHLA). Meeting purpose: The Ministry committed to regular bilateral meetings at the Minister and Deputy Minister levels. This was FNESC and IAHLA’s first meeting with Deputy Minister

Carol and was focused on the implementation of the Aboriginal Post-Secondary Education and Training Policy Framework and advancing our collaborative work.

Sustained Relationships/Partnerships Among NVIT, First Nations Communities, and Aboriginal Organizations – Provincially, Nationally & Internationally

- Dean met with representatives of SFU's Office for Aboriginal Peoples regarding NVIT's Aboriginal Bridge Program and University Transfer.
- Dean provided tour of the Trades Facility to administration from School District 58 and discussed ACE IT program options for students.
- VP MOU Draft sent to Kelly Terbasket of IndigenEYEZ: *Transforming Communities through youth empowerment* TIDSCANADA | tidscanada.org. This 3 part series called Heart of Facilitation, includes modules: (1) Building Strong Learning Communities; (2) Storytelling in Learning & Facilitation; and (3) Facilitation & Program Design, is a blending of utilizing the classroom environment and holistic approaches to teaching. On SPAC Agenda Dec 2, 2015.
- VP MOU Canada Police College Course Outlines & Draft Agreement

Established Relationships with Government, Industry, and Other Stakeholders

- Dean attended ASETS Focus Work Group meeting with local stakeholders at the NTA office.
- Dean met with representative from Canadian Police College and discussed NVIT and course development opportunities.
- Dean attended the LNG Conference in Vancouver, BC.
- Dean attended the Partners in Trades Forum in Richmond, BC.
- Director of Students & Registrar attended CSSAL and BC Registrars Meetings.
- Director of Students & Registrar attended BC Institutional Reporting Professionals Directors Meeting.

Continued Advocacy for Literacy, Numeracy, and Skills Attainment in Communities

- Dean attended the Merritt Literacy Society meeting.
- Dean met with Conayt Friendship Society regarding Employment Skills Access Program opportunities.



ORGANIZATIONAL EFFECTIVENESS

Enhanced Organizational Culture that Supports Evidence-Based Planning and Decision Making

- Director of Students and Registrar hosted a strategy meeting with newly-hired marketing company, Neighbourhood Brand, staff and faculty (via video conference between campuses)
- Institutional Research ensured the October Central Data Warehouse load was completed; all data quality thresholds met
- Director of Finance & Administration - SQL Migration – Crucial Informer reports are operational.

Trusted Financial Processes that are Transparent, Efficient, and Financially Viable

- Finance – Routine Reporting
- Director of Finance & Administration attended the Risk Management Conference at KPU.

Established and Positive Working Environment

- Faculty meeting held to increase communication and discuss administrative details.
- Farewell lunch was held for Janet Duncan- an 18 year NVIT employee- she was thanked her for her long-standing service.
- Matt Cook-Contois and Emily Taylor resigned.
- Interviews were held for the Associate Dean position.
- Posting is out for Assistant to the Director of Students & Registrar, .5 term RARO at NVIT-V;
- Filled Recruitment/Events position at NVIT-V;
- NVIT-V now staffed full time by former Merritt Library Coordinator, Joe Abernethy. Farewell cake held for Joe at Merritt Campus.
- Emergency Notification System – The integration of the two ENS is being completed. Finance is working with OA Solutions to finalize Informer reports for extraction of data.
- New EFAP provider effective September 1.
- Benefits consortium will be looking to tender for a benefit provider in 2016.
- Preliminary bargaining meetings held. PSEA currently reviewing Administration's proposed language amendments, PSEC will need to approve as well before they go back to the Union.
- Professional Development – Institutional Research group to participate in PNAIRP conference.
- Compensation Philosophy Update to address Common Compensation Philosophy Guidelines.

Shared Policies and Practices that Promote Organizational Effectiveness and Student-Centered Learning

- Dean and NVIT Vice-President met regarding the Risk Register and Risk Assessment.
- Dean worked with Department Heads to develop Program Advisory Committees.

- Board of Governors, Education Council and Student Society Elections were held by Student Services.
- Director of Students and Registrar attended initial meeting of 2015/16 Student Society.
- Director of Finance & Administration continued to work with the Administrative Services Consortium to manage the ERP.
- Director of Finance & Administration attended Moodle Participatory Governance meeting.
- Director of Finance & Administration participated in Annual interview to guide BC Net Planning.
- Finance & Student Services implemented Grad Fee & Transcript Fee as approved by the Board.

Recognized Strategic Relationships with Provincial, National and International Partners who Actively Support NVIT

- MOU's/Meetings outlined above

Trades Building Grand Opening Attendees list:

ATTENDEE	CONFIRMATION
Chief Aaron Sam, LNIB	Yes
Chief Lee Spahan, Coldwater	Yes
Chief Marcel Shackelly, Nooaitch	Yes
Helen Poss, ITA	Yes
Jim Hamilton, President, Okanagan College	Yes
Joanna Campbell, Okanagan College	Yes
Kathy Liu, WED	No
Mayor Neil Menard Councillor Mike Goetz	Yes
MLA Jackie Tegart	Yes
Premier Christy Clark	Yes
Christine Perkins, Assistant Superintendent, SD58	Yes
Shane Coutlee, Board Executive	Yes
Jaime Sterritt, Board ARM Vice-Chair	Yes
Bernice Ball, Elder	Yes
Jim Fountain, Elder	Yes