

# Leadership Team Report

June- August 2016



## STUDENT CENTERED

### *Satisfied and Engaged Students*

- Introduction of student success services to first year students by integrating workshops into STSC 101 delivery.
- “Welcome Back” luncheon held at Merritt Campus in conjunction with Trades Equipment Funding announcement.

### *Design Policies & Practices that are Conducive to a Student-Centered Experience*

- Integration of Colleague and the website (SiteCM) to allow changes in Colleague to be automatically uploaded to the website. Expected to be fully functional by October 6, 2016.]
- IT - Emergency Notification System – full test to all NVIT students and employees. Test included beacons, desktop, text messaging and email. The desktop section of the system didn't work. Clint and Garth are meeting with Alertus to discuss.

### *Dedicated Employees that Enhance a Student-Centered Learning Environment*

- Retreat for Enrolment Services excluded staff held June 23 & 24. A draft “mission” statement for the department was developed and has now been endorsed by the entire Enrolment Services Team.

### *Clear Academic and Career Pathways Tailored for Each Student*

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### *Holistic Student Support Services*

- NVIT student Will Sandy selected to participate in WFCP World Congress in Vitoria, Brazil September 23-25, 2016.
- Services Agreement signed with Inspiring Pathways Counselling to provide counselling services to the Burnaby campus for the coming year.
- Services Agreement signed with Civeo Premium Camp Services Ltd. working in partnership with LNIBDC (dba Coquihalla Catering) to provide cafeteria services to the Merritt campus.
- Enrolment Services excluded staff completed Manulife on-line “Workplace Solutions for Mental Health” training for managers.
- 4 Enrolment Services staff attended the “Mobilizing the Community” Suicide Prevention Workshop in Shulus on September 9<sup>th</sup>.
- Response plan drafted in response to the Sexual Violence and Misconduct legislation which was passed in May 2016.



# ACADEMIC EXCELLENCE

## ***Reputable as a School of Excellence***

- Dr. Gore and faculty from the health department, hosted the College of Licensed Practical Nurses of BC (CLPNBC) site visit for APN accreditation.
- Dr. Gore and the department head of Social Work attended a meeting with the TRU provost to discuss NVIT's affiliation agreement with TRU.
- Dean Chenoweth welcomed the ITA to NVIT for a site visit for the Plumbing and Pipefitting program.
- Dean Chenoweth presented his PhD research at the *Sharing Knowledge ~ Building Relationships: Aboriginal Experience in the Cross-Cultural Workplace Conference* at VIU.
- VP attended the AGLP Summer Institute 2016
- IT - New computers in M024 Main Lab, Merritt Campus. Repurposed Main Lab computer to Learning Commons
- IT - Rolled out 13 new staff computers
- IT - We now have a server at Educloud and we may move some of our virtualized servers there like AskAway.
- Facilities - Capital Funding for Trades, Center for Excellence

## ***Excellent Academic Standards***

### ***Superior Quality of Instruction***

- Deans completed hiring for remaining faculty positions.



# COMMUNITY RELEVANCE

## ***Certified Programs and Services that Meet the Needs of Aboriginal Communities***

- VP- Masters of Education & Leadership UBC Cohort starts Fall 2016.

## ***Sustained Relationships/Partnerships Among NVIT, First Nations Communities, and Aboriginal***

- Dr. Canada attended the Williams Lake Cultural Days
- Dean Chenoweth attended graduation ceremonies at Shackan, Upper Nicola, and Lillooet Secondary School.

- Partnership with LNIBDC & Civeo Premium Camp Services Ltd. to provide Food Services to the NVIT Merritt Campus.
- VP- Met with Dr. Brealy UFV to review CHAD yr 4
- VP- Attended Bella Coola Grad on behalf of NVIT
- VP- meeting RE: Draft CFP for Community-Based Program
- VP- Attended Honour our voices (Moving Forward)

### ***Organizations – Provincially, Nationally & Internationally***

- Dr. Gore attended Canadian Association for Social Work Education (CASWE) conference in Calgary.
- VP - Meeting with Robert Douglas of AVED RE: Aboriginal Community-Based Program - Feedback and Next Steps. As discussed at the last Partners' meeting, the Ministry is currently exploring options for improving the Aboriginal Community-Based Training Partnerships Program, as we may be in a position to hold another call for proposals for fiscal 2017/18

### ***Established Relationships with Government, Industry, and Other Stakeholders***

- Dean Chenoweth attended a meeting with the First Nations Tech Council to discuss the Bridging to Technology program.
- Dr. Billy-Minnabarriet meeting with the TRC to discuss agenda, budget etc for the symposium October 19 & 20, 2016
- Ministry announcement on Merritt Campus (September 8<sup>th</sup>) regarding 100K funding for new trades equipment.

### ***Continued Advocacy for Literacy, Numeracy, and Skills Attainment in Communities***

- Dr. Canada attended and panelled at the Metis Provincial Forum that NVIT hosted.



# ORGANIZATIONAL EFFECTIVENESS

### ***Enhanced Organizational Culture that Supports Evidence-Based Planning and Decision Making***

- The academic team met to for a policy review.

### ***Trusted Financial Processes that are Transparent, Efficient, and Financially Viable***

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### ***Established and Positive Working Environment***

- Long Service Awards presented on August 31<sup>st</sup>.
- Al Fukushima retirement.
- Campus wide training initiatives for cross-functional effectiveness (Sept 7 & 14).
- HR - One ongoing employee hire – Wayne Heppner Success Centre Coordinator Burnaby – lost two ongoing employees Marti and Al.

Fall 2016

- 69 ongoing employees
- 1 term support staff (bookstore Merritt)
- 19 term faculty

Facilities

- Stained Lecture Theatre/Daycare
- Installed carpet in Student Services, Deans office and Community Education Offices.
- RFQ completed for Center of Excellence

IT

- Microsoft Skype for Business server up and running and ready for phone implementation
- Successfully Moved Moodle to Educloud from Lambda.
- Launched Vidyo, video conferencing system, used successfully for video conferencing classes with Burnaby, GWES, team meetings between campuses. Every employee has a user account. Desktop versions are being installed.
- Colleague moving to Educlout - Completed testing plan one

### ***Shared Policies and Practices that Promote Organizational Effectiveness and Student-Centered Learning***

- Coordinated a Retention Forum for staff from both the Merritt & Burnaby campuses. The forum was held August 31<sup>st</sup> on Merritt campus with the objective of working collectively to discuss student retention issues such as self-sabotage, open education resources, trauma informed practice and mental health and barriers for adult learners.
- Draft Off-site Educational Activities/ Fieldtrip policy sent to the Academic Team for review.
- Restructured the Student Success Centre position in Burnaby to align with the academic year.
- Student Engagement Survey completed and results analyzed.

### ***Recognized Strategic Relationships with Provincial, National and International Partners who Actively Support NVIT***

- CICAN offered NVIT student full sponsorship to WFCP World Congress in Vitoria, Brazil September 23-25, 2016.



**Post-Secondary Sexual Violence and Misconduct Policy: Status Update**

Institution Name	Committee details (if applicable)	Consultation process planned	Responsible administrator	Current Status	Timing for completion of policy approval
Nicola Valley Institute of Technology	<p>Advisory Committee for the prevention of and response to sexualized violence to include:</p> <ul style="list-style-type: none"> <li>1 Rep from NVIT Counselling Services</li> <li>1 Rep from NVIT Deans</li> <li>1 Faculty Rep</li> <li>1 Support Staff Rep</li> <li>1 Rep from NVIT Student Society</li> <li>1 Rep NVIT Elders Council</li> <li>2 Reps Student Housing (1 resident and 1 employee)</li> </ul>	<p>Sept 26 – Oct 7: Invite those interested to join the advisory committee to develop the policy and protocols for the prevention of and response to sexualized violence.</p> <p>Oct 12 – Meet with Advisory Committee to review committee scope and the draft policy</p> <p>Oct 13-21: Gather and incorporate feedback from Advisory Committee develop policy and protocols</p> <p>Oct 26 – Presentation of final draft to Committee.</p> <p>Nov 2 – Present final draft to Community agencies for feedback: Merritt Community Policing, Victim Services, Merritt Mental Health, and Interior Health.</p> <p>Nov 9 – Present final draft to NVIT Leadership Team for feedback.</p> <p>Nov 21 – Present to NVIT Board of Governors for recommendations and/or approval</p>	Kylie Thomas, Director of Students and Registrar	Presently in draft form to present to committee	On or before December 31, 2016 for implementation commencing January 2017.