



Bachelor of Social Work
Nicola Valley Institute of Technology
(A joint BSW degree with Thompson Rivers University)

Application & Admissions Package

1. How to Apply:

Complete all components of the enclosed application. Send your completed application to:

Applying to Vancouver Campus:

Email Application and Supporting Documents to:

info@nvit.ca

Mail Application and Supporting Documents to:

Social Work Admissions

Office of the Registrar

Nicola Valley Institute of Technology

200-4355 Mathissi Place

Burnaby, BC V5G 4S8

Applying to Merritt Campus:

Email Application and Supporting Documents to:

info@nvit.ca

Mail Application and Supporting Documents to:

Social Work Admissions

Office of the Registrar

4155 Belshaw Street

Merritt, BC V1K 1R1

To make an appointment with an Academic and Financial Planner, please book an appointment here:

<https://outlook.office365.com/owa/calendar/NicolaValleyInstituteofTechnology@nvit.bc.ca/bookings/>

Application Deadlines:

Please remember ALL necessary documentation must be submitted by the deadlines outlined below:

March 30th Annually.

Late applications will only be considered if there are seats available.

Applicants will be informed of the program's decision to offer a seat 4-6 weeks after the application deadline.

Once a complete application has been received and transcript(s) evaluated by the Admissions Department, the package will be forwarded to the Bachelor of Social Work Department for evaluation. The BSW Department will assess the application based on admission statement, related experience indicated on the resume, and grade point average to determine whether the applicant will be granted a seat in the program. Once a decision has been made, students will be notified and will receive instructions on how to register.

If you have further questions, please do not hesitate to contact the BSW program at socialwork@nvit.bc.ca

2. Academic Requirements for Admission

To be eligible for admission to the Bachelor of Social Work program, applicants must have a minimum of 54 credits, however, 60 credits of transferable coursework is preferable. The credit requirements for admission can be met by:

1. **General University Studies:** Minimum of 54 credits. This must include 3 credits of academic English composition (ENGL 110 at NVIT or equivalent) or 6 credits of English literature, and SOCW 200A and SOCW 200B. The general university studies courses may include a combination of Human Service/Social Service Certificate/Diploma courses and liberal arts, humanities and social science courses. Arts credits typically include English, Psychology, Sociology, Anthropology, Political Studies, History, and Languages, First Nations Studies, and Women's Studies. Entry to the BSW Program a minimum GPA of 2.33 (C+) on general university coursework is required; or

Combined Human Service Program and General University Courses: At least 54 credits. This must include 3 credits of academic English composition (ENGL 110) or 6 credits of English literature, and SOCW 200A and 200B or equivalents, and a completed Human Service Worker/ Social Work diploma. Entry to the BSW Program requires minimum GPA of at least 2.67 (B-); or

Certificate or Diploma: in related social services with a GPA of at least 2.67 (B-). Students with a certificate or diploma may receive up to 12 discretionary credits. Students entering the program with less than 60 credits may take more than two years to complete the BSW degree. SOCW 200A and 200B or equivalents is a pre-requisite for entry into the program.

2. **Recommend PSYC 213 and PSYC 223:** be completed prior to entering the program and/or must be completed in 3rd or 4th year of the program. These courses are a requirement to complete the BSW program/graduate.
3. **Official Transcripts:** must be provided with the application package. Outstanding official transcripts will only be considered for courses in progress and on case-by-case basis.
4. **Deadline for Final Official Transcripts:** Applicants that have all pre-requisites and transcripts completed by May 15th will be prioritized.

3. Additional Admission Requirements:

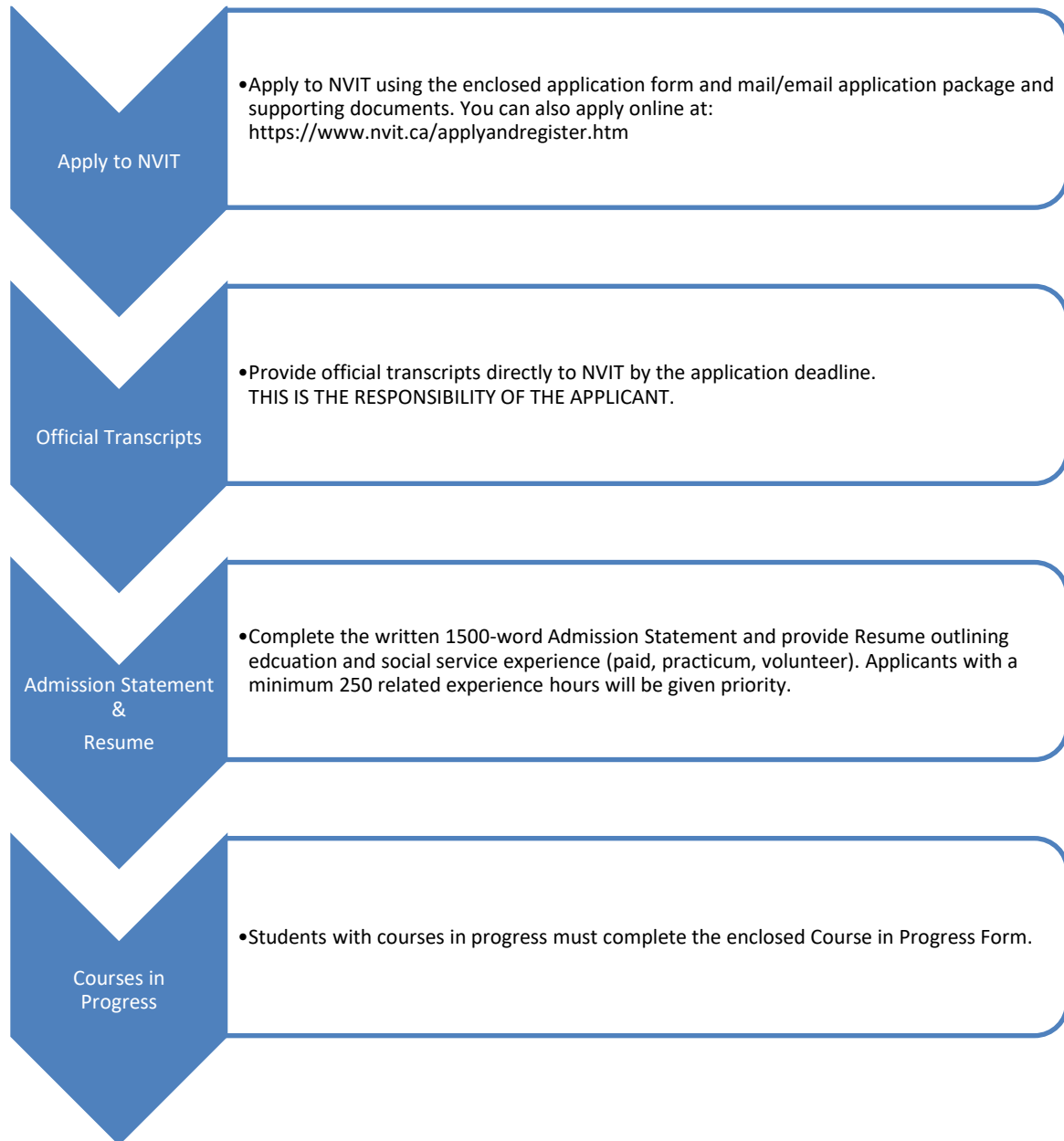
1. **Admission Statement:** The Admission Statement is an opportunity to describe both your understanding of and approach to social issues, and your expectations of social work education as preparation for social work practice. The BSW faculty will evaluate the admission statement of each applicant. Please answer each question with a 300 or 400

typed-written response per question (1500-word document in total). The questions are located at the end of this application package.

2. **Resume:** Applicants will provide an updated resume that lists the applicant's relevant social work/social service experience. Applicants with a minimum of 250 hours related experience (practicum, paid work, volunteer) will be given priority. Please indicate full-time and/or part-time experience.
3. **Indigenous Applicants:** In accordance with the UN Declaration on the Rights of Indigenous People and Calls to Action from the Truth and Reconciliation Commission of Canada, the School has designated 40% of the BSW program for Indigenous applicants who meet all admission requirements for the program. Canadian Indigenous Peoples are defined under Section 35 of the Constitution Act (1982) under the term "Aboriginal peoples of Canada" which includes First Nation, Inuit and Métis peoples of Canada.
4. **Equity Admissions:** The BSW program recognizes there are institutional processes and socio-cultural differences that present barriers to some applicants in gaining equal access to programs, and views diversity as a strength. Given the Program's commitment to diversity, equity and social justice, a 10% weighting will be awarded to those applicants meeting admission criteria for students from equity seeking groups including, but not limited to:
 - Persons from racialized and/or ethnic minority groups,
 - Sexual and/or gender minorities, and
 - Persons with disabilities.Students admitted to these reserved seats must meet all the requirements for admission to the BSW program.
5. **Criminal Record Check:** Students will be required to obtain a Criminal Record Check after they have been admitted. For more information contact the following site:
<http://www.pssg.gov.bc.ca/criminal-records-review/apply/>.
6. **Driver's License:** Many social work organizations, such as the Ministry of Children and Family Development and Health Authorities, require practicum students to hold a full driver's license before offering them a practicum or employment. Applicants are advised to obtain one as soon as possible if they do not already have one.

The BSW program admits a maximum of 25 students per year at each campus, with classes starting in September. Since it is a competitive program, fulfillment of the minimum requirements does not guarantee admission. The BSW program reserves the right of selection of all students for admission and re-admission to the program. Successful and unsuccessful candidates will be notified by email.

4. INSTRUCTIONS FOR COMPLETING AN APPLICATION





APPLICATION FOR ADMISSION

MERRITT CAMPUS:

4155 Belshaw Street
Merritt, BC V1K 1R1
Phone: 1-250-378-3300
Toll Free: 1-877-682-3300

VANCOUVER CAMPUS:

200-4355 Mathissi Place
Burnaby, BC V5G 4S8
Phone: 1-604-602-9555
Toll Free: 1-877-682-3300

WWW.NVIT.CA

INSTRUCTIONS

1. Fill out this form completely and be sure to sign it. Mark sections that are not applicable with N/A. If you have questions regarding how to complete this form please contact the Registrar's Office or email info@nvit.bc.ca.
Review Dates* are set for the Fall (September) term as the end of July of each year.
Review Dates* are set for the Spring (January) term at the end of November of each year.
Seats will be offered to qualified applicants in the order applications are completed (all required documents and assessments are received).
**Applications will be accepted after these dates if there are still seats available, but applications submitted before the deadline will be given priority and we cannot guarantee late applications will be evaluated in time for the start of term.*
2. Arrange to have official transcripts sent directly to NVIT from your high school and any post-secondary institutions you have attended. Unofficial copies of transcripts may be provided for faster evaluation of an application, but official transcripts are required to finalize offers of admission. High school transcripts may be ordered directly from your high school or the Ministry of Education (contact the Ministry at 250-356-2432).
3. Mail, fax or drop off your application to the Registrar's Office.
4. If you will not be available while this application is being evaluated, or to register, and wish to have someone else act on your behalf, please submit a signed Release Form to the Registrar's Office. The Release Form is available on our website at nvit.ca
5. If your address or contact information changes, inform the Registrar's Office in writing so we can continue to contact you about your application.

PERSONAL INFORMATION

Have you attended NVIT before: No Yes If yes, previous Student Number: _____

Name: _____ (LAST) _____ (FIRST) _____ (MIDDLE)

Current Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

Gender: M F Birthdate (YY/MM/DD): _____

Citizenship: Canadian Permanent Resident Student Visa Other

Previous/Maiden Name: _____

Email Address: _____

Note: You will be assigned an NVIT email address. Format will be: firstnamelastname@nvit.bc.ca

PEN (Personal Education Number): _____
Assigned to all BC High School students

OFFICE USE ONLY

Program: _____ Entered By: _____

VOLUNTARY DISCLOSURE

Are you of Aboriginal Ancestry? No Yes

If yes, your Band or Nation: _____

Province: _____

Check applicable box: Status Non Status Metis Inuit

Do you have a disability? No Yes If yes, do you wish to be contacted by an Academic Advisor? No Yes

EMERGENCY CONTACT INFORMATION

Emergency contact name: _____ Emergency contact phone: _____

Relationship to You: _____

APPLICATION INFORMATION

Before completing this section, refer to the current NVIT program calendar or NVIT website at www.nvit.ca for information on programs available at NVIT. If you are unclear about which program to apply for, contact the Registrar's office at 250-378-3300.

Start Term: (Circle One) Fall (Sep-Dec) Spring (Jan-Apr) Summer (May-Aug) Year: _____

Name of program: _____

Are you planning to attend: Full-Time Part-Time

Please indicate where you would like to start your classes: Merritt Vancouver

Do you require a student housing application? (Available at Merritt campus only) Yes No

Do you require a Daycare Application? (Available at Merritt campus only) Yes No

HIGH SCHOOL INFORMATION

Note: Official high school transcripts must be forwarded from the high school or Ministry for admission to be granted.

Name of High School: _____

City/Town: _____ Province: _____ Last year attended: _____

Did you graduate: No Yes If yes, Graduation Year: _____

POST-SECONDARY EDUCATION

Note: Official post-secondary transcripts must be forwarded from the institution for transfer credit/admissions to be awarded.

UNIVERSITY OR COLLEGE	FROM (YEAR/MONTH)	TO (YEAR/MONTH)	PROGRAM

DECLARATION

Applicant Declaration: I declare that the information I have submitted in this application is complete and correct. Omission of information or falsification of any document submitted may result in the immediate cancellation of admission or registration. Completion of this application permits the Institute to request and/ or confirm any information necessary to support my application for admission.

Information Release: I understand that the information provided in this application, as well as other information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). It may be used for internal administration of admission, registration, grade notification, income tax receipts, awards, institutional research, planning, and other fundamental activities related to being a member of the Nicola Valley Institute of Technology community and attending a public post-secondary institution in B.C.

Limitations of the Application: I understand that this application is a request for admission, and does not guarantee admission to any program or course. Admission is subject to provision of all requested documents and assessments, completion of admission requirements, and space availability. If admitted, I agree to abide by the established rules and regulations of Nicola Valley Institute of Technology, including those of the program in which I shall be registered.

Signature: _____ Date: _____

6. THE ADMISSION STATEMENT

The Admission Statement is an opportunity to express yourself and to share your ideas, interests and expectations about social work. Social work involves working directly with people with a wide range of needs, problems and values. The Admission Statement is an opportunity to describe both your understanding of and approach to social issues, and your expectations of social work education as preparation for social work practice.

At NVIT, two social work faculty members evaluate the admission statement. This is an anonymous process, so please do not put your name on your admission statement.

Two copies of the typed-written Admission Statement are required in which you respond to the following questions. Please answer each question with a 300 or 400 type written word response per question.

1. Why do you want to be a social worker and why did you choose NVIT? Discuss family, community or educational experiences that have influenced your decision.
2. Describe your work and volunteer experience (including practicum, if applicable). Discuss how these experiences have influenced your decision to become a social worker.
3. Describe the values, ethics and characteristics of an effective social worker? Evaluate yourself in relation to these criteria.
4. What are two important social issues that affect individuals, your community or the world at large? State your views on these issues, your involvement, and your ideas for action.
5. The Truth and Reconciliation Commission of Canada (TRC) submitted its final report in December 2015. What does reconciliation mean considering your social location? What gaps will you need to address in your educational experience to date, while at NVIT, to respond to the selected Call to Action?

Your Admission Statements are evaluated according to the following criteria:

Self-Evaluation

- Demonstrates the capacity for open self-reflection.
- Demonstrates an awareness of strengths and limitations.
- Demonstrates learning from life experience.

Evaluation of Social Issues

- Demonstrates sensitivity toward situations and conditions of disadvantage.
- Articulates personal actions taken or social actions required.
- Demonstrates a capacity for creativity and originality in interventions.

Critical Analysis

- Demonstrates an ability to question commonly accepted 'truths'.
- Demonstrates the ability to make inferences from specific examples to abstract concepts.

Experience

- Paid or volunteer human service/social work experience
- Non-human service/social work paid or volunteer

Communication

- Applies adequate grammar, spelling, punctuation & organization.
- Conceptualizes ideas and experiences well.
- Communicates clearly and succinctly.

Addendum:

1. In accordance with the UN Declaration on the Rights of Indigenous People and Calls to Action from the Truth and Reconciliation Commission of Canada, the School has designated 40% of the BSW program for Indigenous applicants who meet all admission requirements for the program. Canadian Indigenous Peoples are defined under Section 35 of the Constitution Act (1982) under the term “Aboriginal peoples of Canada” which includes First Nation, Inuit and Métis peoples of Canada
2. Equity Admissions: The Bachelor of Social Work Degree Program recognizes there are institutional processes and socio-cultural differences that present barriers to some applicants in gaining equal access to programs, and views diversity as a strength. Given the Program’s commitment to diversity, equity and social justice, A 5% weighting will be awarded to those applicants meeting admission criteria for students from equity seeking groups including, but not limited to:
 - Persons from racialized and/or ethnic minority groups,
 - Sexual and/or gender minorities, and
 - Persons with disabilities.

Students admitted to these reserved seats must meet all the requirements for admission to the BSW program.

Students admitted to these reserved seats must meet all the requirements for admission to the BSW program. If you apply for equity seating, please indicate the basis upon which you wish to be considered. All information is confidential and used solely for admission purposes.

COURSES IN PROGRESS

YOUR NAME

Semester / Year in Progress: _____
College or University Currently Attending: _____

Course Number	Course Title	Credits
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

At time of application you must submit a copy of your official transcript indicating these courses are in progress. When courses are completed, you must forward a FINAL OFFICIAL transcript as well.