



**Bachelor of Social Work**  
**Nicola Valley Institute of Technology**  
(A joint BSW degree with Thompson Rivers University)

**Application & Admissions Package**

## 1. How to Apply:

Complete all components of the enclosed application. Send your completed application to:

### **If applying to Vancouver Campus:**

Social Work Admissions  
Office of the Registrar  
Nicola Valley Institute of Technology  
200-4355 Mathissi Place  
Burnaby, BC V5G 4S8  
Phone: 604.602.9555 or 604.602.3410  
Fax: 604.602.3400

### **If applying to Merritt Campus:**

Social Work Admissions  
Office of the Registrar  
4155 Belshaw Street  
Merritt, BC V1K 1R1  
Phone: 250.378.3300  
Toll Free: 877.682.3300  
Fax: 250.378.3332

### **Application Deadlines:**

***Please remember ALL necessary documentation must be submitted by the deadlines outlined below:***

**Early Admission: January 31, annually. (Students will be notified of admission decision after April 1.**

**Final Admission: April 30, annually. (Students will be notified of admission decision after June 1.**

**To enter the BSW Program for Fall Term, 60 completed university transfer credits (will accept 54) must be completed by the end of April.**

**Late applications will only be considered if there are seats available.**

Once a complete application has been received and transcript(s) evaluated by the Admissions Department, the package will be forwarded to the Bachelor of Social Work Department for evaluation. The BSW Department will assess the application based on admission statement, related experience and grade point average and determine whether the applicant will be granted admission to the program. Once a decision has been made, students will be notified and will receive instructions on how to register.

If you have further questions, please do not hesitate to contact the BSW program at [socialwork@nvit.bc.ca](mailto:socialwork@nvit.bc.ca)

## 2. Academic Requirements for Admission

To be eligible for admission to the Bachelor of Social Work program, applicants must have a minimum of 54 credits, however, 60 credits of transferable coursework is preferable. The credit requirements for admission can be met by:

1. **General university studies:** Minimum of 54 credits. This must include 3 credits of academic English composition (ENGL 110 at NVIT) or 6 credits of English literature, and SOCW 200A and SOCW 200B.
2. **Combined Human Service Program and general university courses:** At least 54 credits. This must include 3 credits of academic English composition (ENGL 110) or 6 credits of English literature, and SOCW 200A and 200B or equivalents, and a completed Human Service Worker/ Social Work Certificate or Diploma with a GPA of at least 2.67 (B-) Students with a certificate or diploma may receive up to 12 discretionary credits. Students entering the program with less than 60 credits may take more than two years to complete the BSW degree.
3. To obtain credit for entry to the BSW Program a minimum GPA of 2.33 (C+) on general university coursework is required.

### OTHER ADMISSION REQUIREMENTS:

1. Admission statement consists of answering five questions that share your ideas, interests and expectation about social work.
2. Students will be required to obtain a Criminal Record Check after they have been admitted. For more information contact the following site: <https://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check>
3. A current resume

Credit for the BSW degree may be granted through Prior Learning Assessment and Recognition (PLAR). To be eligible for PLAR assessment, students must have been accepted to the BSW program. To be awarded PLAR credit, applicants must demonstrate how their skills, knowledge and competencies match the learning offered in course(s) for which they seek credit.

### 3. INSTRUCTIONS FOR COMPLETING AN APPLICATION

#### Apply to NVIT

- Apply to NVIT using the enclosed application form OR
- Apply on-line at [bccampus.ca](https://portal.bccampus.ca) (go to <https://portal.bccampus.ca/home.jsp>, under the heading “Applying to Post-Secondary” click on “apply on-line” and follow directions). Specify the BSW degree program.

#### Official Transcripts

- Request all post-secondary institutions where you took a course or program to send official transcripts directly to NVIT by the application deadline.  
THIS IS YOUR RESPONSIBILITY.

#### Admission Statement

- Complete an Admission Statement that may be presented in audio, video or type written format. If you choose audio or video format, you will be asked to complete a written exercise.  
Guidelines are enclosed in this package.

#### Courses in Progress

- Complete the enclosed Course in Progress Form.



# APPLICATION FOR ADMISSION

**MERRITT CAMPUS:**

4155 Belshaw Street  
Merritt, BC V1K 1R1  
Phone: 1-250-378-3300  
Fax: 1-250-378-3332  
Toll Free: 1-877-682-3300

**VANCOUVER CAMPUS:**

200-4355 Mathissi Place  
Burnaby, BC V5G 4S8  
Phone: 1-604-602-9555  
Fax: 1-604-602-3400

[WWW.NVIT.CA](http://www.nvit.ca)

## INSTRUCTIONS

1. Fill out this form completely and be sure to sign it. Mark sections that are not applicable with N/A. If you have questions regarding how to complete this form please contact the Registrar's Office or email [info@nvit.bc.ca](mailto:info@nvit.bc.ca).  
**Review Dates\*** are set for the Fall (September) term as the end of July of each year.  
**Review Dates\*** are set for the Spring (January) term at the end of November of each year.  
Seats will be offered to qualified applicants in the order applications are completed (all required documents and assessments are received).  
*\*Applications will be accepted after these dates if there are still seats available, but applications submitted before the deadline will be given priority and we cannot guarantee late applications will be evaluated in time for the start of term.*
2. Arrange to have official transcripts sent directly to NVIT from your high school and any post-secondary institutions you have attended. Unofficial copies of transcripts may be provided for faster evaluation of an application, but official transcripts are required to finalize offers of admission. High school transcripts may be ordered directly from your high school or the Ministry of Education (contact the Ministry at 250-356-2432).
3. Mail, fax or drop off your application to the Registrar's Office.
4. If you will not be available while this application is being evaluated, or to register, and wish to have someone else act on your behalf, please submit a signed Release Form to the Registrar's Office. The Release Form is available on our website at [nvit.ca](http://nvit.ca)
5. If your address or contact information changes, inform the Registrar's Office in writing so we can continue to contact you about your application.

## PERSONAL INFORMATION

Have you attended NVIT before:  No  Yes If yes, previous Student Number: \_\_\_\_\_

Name: \_\_\_\_\_ (LAST) \_\_\_\_\_ (FIRST) \_\_\_\_\_ (MIDDLE)

Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Gender:  M  F Birthdate (YY/MM/DD): \_\_\_\_\_

Citizenship:  Canadian  Permanent Resident  Student Visa  Other

Previous/Maiden Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Note: You will be assigned an NVIT email address. Format will be: firstnamelastname@nvit.bc.ca

PEN (Personal Education Number): \_\_\_\_\_  
Assigned to all BC High School students

### OFFICE USE ONLY

Program: \_\_\_\_\_ Entered By: \_\_\_\_\_

## VOLUNTARY DISCLOSURE

Are you of Aboriginal Ancestry?  No  Yes

If yes, your Band or Nation: \_\_\_\_\_

Province: \_\_\_\_\_

Check applicable box:  Status  Non Status  Metis  Inuit

Do you have a disability?  No  Yes If yes, do you wish to be contacted by an Academic Advisor?  No  Yes

## EMERGENCY CONTACT INFORMATION

Emergency contact name: \_\_\_\_\_ Emergency contact phone: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

## APPLICATION INFORMATION

Before completing this section, refer to the current NVIT program calendar or NVIT website at [www.nvit.ca](http://www.nvit.ca) for information on programs available at NVIT. If you are unclear about which program to apply for, contact the Registrar's office at 250-378-3300.

Start Term: (Circle One) Fall (Sep-Dec) Spring (Jan-Apr) Summer (May-Aug) Year: \_\_\_\_\_

Name of program: \_\_\_\_\_

Are you planning to attend:  Full-Time  Part-Time

Please indicate where you would like to start your classes:  Merritt  Vancouver

Do you require a student housing application? (Available at Merritt campus only)  Yes  No

Do you require a Daycare Application? (Available at Merritt campus only)  Yes  No

## HIGH SCHOOL INFORMATION

**Note:** Official high school transcripts must be forwarded from the high school or Ministry for admission to be granted.

Name of High School: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Last year attended: \_\_\_\_\_

Did you graduate:  No  Yes If yes, Graduation Year: \_\_\_\_\_

## POST-SECONDARY EDUCATION

**Note:** Official post-secondary transcripts must be forwarded from the institution for transfer credit/admissions to be awarded.

UNIVERSITY OR COLLEGE	FROM (YEAR/MONTH)	TO (YEAR/MONTH)	PROGRAM

## DECLARATION

**Applicant Declaration:** I declare that the information I have submitted in this application is complete and correct. Omission of information or falsification of any document submitted may result in the immediate cancellation of admission or registration. Completion of this application permits the Institute to request and/ or confirm any information necessary to support my application for admission.

**Information Release:** I understand that the information provided in this application, as well as other information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). It may be used for internal administration of admission, registration, grade notification, income tax receipts, awards, institutional research, planning, and other fundamental activities related to being a member of the Nicola Valley Institute of Technology community and attending a public post-secondary institution in B.C.

**Limitations of the Application:** I understand that this application is a request for admission, and does not guarantee admission to any program or course. Admission is subject to provision of all requested documents and assessments, completion of admission requirements, and space availability. If admitted, I agree to abide by the established rules and regulations of Nicola Valley Institute of Technology, including those of the program in which I shall be registered.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 5. THE ADMISSION STATEMENT

The Admission Statement is an opportunity to express yourself and to share your ideas, interests and expectations about social work. Social work involves working directly with people with a wide range of needs, problems and values. The Admission Statement is an opportunity to describe both your understanding of and approach to social issues, and your expectations of social work education as a preparation for social work practice.

At NVIT, two social work faculty members evaluate the admission statement. This is an anonymous process, so please do not put your name on your admission statement.

**Two copies of the typewritten Admission Statement** are required in which you respond to the following questions. Please answer each question with a 300 or 400 type written word response per question.

1. Why do you want to be a social worker? Discuss family, community or educational experiences that have influenced your decision.
2. Describe your work and volunteer experience (including practicum). Discuss how these experiences have influenced your decision to become a social worker.
3. Describe the values, ethics and characteristics of an effective social worker? Evaluate yourself in relation to these criteria.
4. What are two important social issues that affect individuals, your community or the world at large? State your views on these issues, your involvement, and your ideas for action.
5. Discuss what you expect from your social work education and how you will be involved in order to prepare for a professional social work practice.

Your Admission Statements are evaluated according to the following criteria:

### Self-Evaluation

- Demonstrates the capacity for open self-reflection.
- Demonstrates an awareness of strengths and limitations.
- Demonstrates learning from life experience.

### Evaluation of Social Issues

- Demonstrates sensitivity toward situations and conditions of disadvantage.
- Articulates personal actions taken or social actions required.
- Demonstrates a capacity for creativity and originality in interventions.

### Critical Analysis

- Demonstrates an ability to question commonly accepted 'truths'.
- Demonstrates the ability to make inferences from specific examples to abstract concepts.

### Experience

- Paid or volunteer human service/social work experience
- Non-human service/social work paid or volunteer

### Communication

- Applies adequate grammar, spelling, punctuation & organization.
- Conceptualizes ideas and experiences well.
- Communicates clearly and succinctly.

**COURSES IN PROGRESS**

**YOUR NAME**

Semester / Year in Progress: \_\_\_\_\_

College or University Currently Attending: \_\_\_\_\_

Course Number Course Title Credits

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**At time of application you must submit a copy of your official transcript indicating these courses are in progress. When courses are completed, you must forward a FINAL OFFICIAL transcript as well. Final documentation deadline for courses in progress is May 15.**