

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2020/04 – June 8, 2020 4:00 PM

Zoom Meeting

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBER'S SIGNATURE: _____

CHAIR:

Jamie Sterritt

BOARD OF GOVERNORS:

Lindsay Borrows

Alan Casper

Lara-Lisa Condello

Paul Donald

Nkikaxni Grismer-Voght

Terena Hunt

Lennard Joe

Melissa Louie

Maynard McRae

Tessa Quewezance

EX-OFFICIO

Elaine Herbert, Education Council Chair

Ken Tourand, President & CEO

LEADERSHIP TEAM

Verna Billy-Minnabarriet,
VP Academic & Strategic Partnerships

John Chenoweth,
Associate VP, Academic & Community Education

Ernie Gran,
Associate VP, Finance & Administration

Kylie Thomas,
Associate VP, Students, SEM & Registrar

Catharine Crow, Dean

Aruna Gore, Dean

ELDER[S]: Amelia Washington

REGRETS: Sashia Leung

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Board Chair Jamie Sterritt called the meeting to order at 4:00pm. Opening Prayer by Elder Amelia Washington.

1. Adoption of Agenda

B20/42 It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

2. Board Information

B20/43 Announcements:

- a) This was the last Board meeting for Xni Grismer-Voght & Alan Casper and they are asked to stop by the campus to pick up their certificates & letters of appreciation.

On behalf of the Board, Jamie expressed appreciation to Xni & Alan for their work as a Board member and a student at NVIT.

Alan enjoyed his experience on the Board and thanked the Board for having him.

B20/44 The circulation file folder was posted on iYooq.

3. Consent Agenda

B20/45 It was moved and seconded that

the Board approve the consent agenda as presented. **Motion Carried.**

B20/46 Board minutes of May 11, 2020.

B20/47 Executive Report.

B20/48 2019/20 President's Year End & KPI Report.

B20/49 Correspondence.

- a) Education Quality Assurance Designation
- b) 2020/21 Interim Operating Grant (AEST)
- c) PS Board Chairs re: Province Restart Plan (AEST)
- d) Canada Student Loans Program Repayment Rate (AEST)

REGULAR AGENDA:

4. Elders Council Report

B20/50 Amelia is participating in the Indigenization of NVIT Committee thru Zoom. It's been quite a challenge & Zoom is a different world. She is very anxious to see the Amphitheatre. On a personal level, Amelia has taken up gardening, has a greenhouse and chicks and finds it all very satisfying.

Ken reported that iPads were purchased for all of the Elders Council members who wish to work from home this fall. A small stipend will be provided to offset the cost of Wi-Fi.

5. President's Report

B20/51 Ken reviewed his President's report to the Board.

B20/52 The Student Engagement Survey Comments were provided for the Board's information.

6. Education Council Report

B20/53 Elaine provided an update on the Education Council.

B20/54 It was moved and seconded that

the Community and Public Safety Professional Certificate program be approved. ***Motion Carried.***

CAPS was formerly the Law Enforcement Preparation Program [LEPP]. NVIT, RCMP, municipal Police and Corrections Canada collaborated & put together the CAPS program.

7. Audit & Risk Management Committee

B20/55 Paul provided an update on recent Audit & Risk Management meetings.

B20/56 It was moved and seconded that

the 2019/2020 Appointee Remuneration Committee [ARC] Board Remuneration be approved. ***Motion Carried.***

B20/57 It was moved and seconded that

the NVIT Risk Register be approved. ***Motion Carried.***

The Risk Register includes an entire section on the risks associated with the COVID 19 Global Pandemic. While it is impossible to eliminate risk, the NVIT Leadership Team has identified these as the top risks facing our institution, and has determined impact and likelihood, as well as existing and future mitigation strategies.

8. Q1 Financial Forecast

B20/58 It was moved and seconded that

the Quarter 1 Financial Forecast be approved. ***Motion Carried.***

9. 2019/20 Final FTE Report

B20/59 It was moved and seconded that

the 2019/20 Final FTE Report be approved. ***Motion Carried.***

10. Five-Year Capital Plan

B20/60 It was moved and seconded that

the Five-Year Capital Plan be approved. **Motion Carried.**

Ken reviewed the top five priorities for NVIT as indicated in the five-year capital plan that must be submitted to the Ministry for their consideration.

11. Indigenous Language Program

B20/61 It was moved and seconded that

the Nsyilxcen Language Fluency Certificate and Diploma programs be approved. **Motion Carried.**

John reported that the En'owkin Centre faculty will teach these programs at UBCO. This program will be a template for other Indigenous Language programs.

The Board is asked to approve the program but it will not be offered until Education Council approves the courses.

12. Automotive Service Technician Foundation Program

B20/62 It was moved and seconded that

the Automotive Service Technician Foundation program be approved. **Motion Carried.**

The Nooaitch and Coldwater Bands submitted funding proposals for this program & it is anticipated to be launched in October. The Board is asked to approve the program but it will not be offered until Education Council approves the courses.

The term micro-credentialing was explained as a way of acknowledging non-credit knowledge & skills or acknowledging skills that are not completely academic in nature. For example, dip net creation linked into the Indigenous Studies program.

13. 2019/20 Executive Compensation Disclosure Statement

B19/63 2019/20 Executive Compensation Disclosure Statement.

This report must be submitted to the Public Sector Employers' Council Secretariat annually and includes employees whose base salary is \$125,000 or more.

14. 2020/21 President's Annual Strategic Priorities

B19/64 Ken reviewed the 2020/21 President's Annual Strategic Priorities.

15. Institutional Accountability Plan & Report

B19/65 It was moved and seconded that

the Institutional Accountability Plan & Report be approved in principle. **Motion Carried.**

The Board approved the IAPR in principle because there are areas that are incomplete. The IAPR must be submitted to the Ministry by July 15th.

16. COVID 19

B20/66 A verbal report on COVID 19.

Ken reviewed the table contents for a COVID 19 recovery plan. The operational and recovery plans will be provided at the October Board meeting.

Applications and enrolment are down compared to last year due to the effects of COVID 19.

17. Amphitheatre

B20/67 Ken reported that the Amphitheatre is 98% complete and is on budget & on time.

18. Adjournment

B20/68 It was unanimously agreed to adjourn the meeting at 5:24pm.

**DATE OF NEXT MEETINGS: Friday October 2, 2020, 3:30pm
Saturday October 3, 2020, 8:45am**

Please submit expense claims and meeting dates attended to Pat.