

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2020/03 – May 11, 2020 4:00 PM

MS Teams / Teleconference [1-877-385-4099, passcode: 3990546#]

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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CHAIR:

Jamie Sterritt

BOARD OF GOVERNORS:

Lindsay Borrows

Alan Casper

Lara-Lisa Condello

Paul Donald

Nkikaxni Grismer-Voght

Terena Hunt

Lennard Joe

Sashia Leung

Melissa Louie

Maynard McRae

Tessa Quewezance

EX-OFFICIO

Elaine Herbert, Education Council Chair

Ken Tourand, President & CEO

STAFF

Ernie Gran, Associate Vice President, Finance & Administration

Kylie Thomas, Associate Vice President, Students, SEM & Registrar

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

1. Call to Order

B20/42 Board Chair Jamie Sterritt called the meeting to order at 4:05pm.

B20/42a) It was moved and seconded that

the agenda be adopted. *Motion Carried.*

B42c) It was moved and seconded that

the Board minutes of April 8, 2020 be approved. *Motion Carried.*

2. 2019/20 Audited Financial Statements

B20/43 It was moved and seconded that

the 2019/20 Audited Financial Statements be approved as recommended by the ARM Committee.
Motion Carried.

3. *Sexual Violence Policy Review*

B20/44 It was moved and seconded that

the Sexual Violence Policy Review report be accepted and the Sexual Violence Policy be approved. *Motion Carried.*

The policy review process included feedback from students, faculty, staff & elders at both campuses and feedback from representatives of various external community agencies. Additions to the policy include reference to visitors or facility users and reference to Freedom of Information and Protection of Privacy Act.

4. *2019/20 Appointee Remuneration Committee [ARC] Board Remuneration*

B20/45 The 2019/20 Appointee Remuneration Committee [ARC] Board Remuneration was presented for review and will be brought to the June 2020 Board meeting for approval.

The ARC report is submitted annually to the Ministry and records the actuals paid to Board members. Board members are asked to report any errors to Ken or Pat.

5. *2019/20 Final FTE Report*

B20/46 NVIT achieved 130.4% (708.14) of its 543 AEST FTE for 2019/20.

6. *NVIT Planning for September*

B20/47 Ken reviewed a draft news release outlining NVIT's plans for the Fall 2020 semester. Faculty are preparing to teach in a hybrid learning environment. Face-to-face classes will only be held if social distancing can be maintained. A travel ban is in effect until further notice. NVIT is working with the Ministry & Provincial Health Officer to ensure all health & safety standards are met.

The Union has expressed an interest in commencing bargaining.

Grads are normally held Mid-May at both campuses but are postponed until September depending on the approval of the Provincial Health Officer.

90% of NVIT staff are working remotely.

The June board meeting will be a virtual meeting. It is hoped that the October meeting can be face-to-face but that will be determined at a later date.

Ken will host a virtual staff meeting on May 20th for all staff.

7. *Adjournment*

B20/48 It was moved and seconded that

the regular meeting be adjourned at 4:37pm. *Motion Carried.*

DATE OF NEXT MEETING: Monday June 8, 2020