

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2019/05 – October 7, 2019

Lower Nicola Indian Band Boardroom  
[181 Nawishaskin Lane, Highway 8 West]

Date: \_\_\_\_\_

BOARD MEMBER'S SIGNATURE: \_\_\_\_\_

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<b>BOARD MEMBERS PRESENT:</b>	Lindsay Borrows	Alan Casper
	Lara-Lisa Condello [via phone]	Paul Donald
	Xni Grismer-Voght	Terena Hunt
	Sashia Leung [via phone]	Melissa Louie
	Maynard McRae	Tessa Quewezance
	Elaine Herbert [non-voting]	Ken Tourand [non-voting]

**BOARD MEMBERS REGRETS:** Jamie Sterritt

**ELDERS:** Don Beauchesne Amelia Washington

**STAFF:** John Chenoweth Aruna Gore  
Kylie Thomas

*Board Chair Jamie Sterritt was unable to attend this meeting due to the passing of his grandfather & the Board expressed their condolences to Jamie & his family.  
Ken reported that Vice-Chair Paul Donald would arrive shortly and chair the meeting on Jamie’s behalf.  
Ken called the meeting to order at 5:01pm. Opening Prayer by Elder Don Beauchesne.*

**BOARD MEETING AGENDA:**

**1. Stronger Together – Jen Heard & Jensen Cavaliere**

**B19/69** Stronger Together Presentation – Jen Heard & Jensen Cavaliere.

*Paul welcomed the student reps followed by roundtable introductions.*

**2. Adoption of Agenda**

**B19/70 It was moved and seconded that**

the regular meeting agenda be adopted as amended. **Motion Carried.**

Amendment: add 3a) Oath of Office.

### 3. *Board Information*

#### **B19/71** Announcements.

Tessa reported on a workshop she attended for Indigenous Board members from across BC hosted by the Ministry. The group plans to hold regular meetings & Board members were encouraged to attend.

Ken & Paul met with four of the chiefs of the founding bands today. Paul reported that there are opportunities for training in their communities including renewable energy, LEPP/Band security and cannabis.

#### **B19/72** Board Appointments.

Two names were submitted to the Ministry for consideration to replace Yvonne Mensies. During dinner, Yvonne joined the Board & was presented with a letter & certificate of appreciation & an engraved laptop case.

#### **B19/73** Circulation file folder.

### 3a. *Oath of Office*

#### **B19/71** It was moved and seconded that

the Board accept the Oath of Offices completed by the newly elected student representatives Nkikaxni Grismer-Voght and Alan Casper. *Motion Carried.*

### 4. *Consent Agenda*

#### **B19/74** It was moved and seconded that

the Board approve the consent agenda as presented. *Motion Carried.*

#### **B19/75** Board Minutes of June 10, 2019.

#### **B19/76** Executive Report.

#### **B19/77** Correspondence.

- a) Canada Student Loans Program Repayment Rate Results (AEST)
- b) Money Laundering Response Letter (NVIT to AEST)
- c) Clarification Regarding Indigenous Community Education (AEST)
- d) Performance Audit Introduction – International Education (AEST)
- e) Childcare BC New Spaces Fund (MCFD)
- f) ENRT Accreditation (CTAB)
- g) Indigenous Leading Practices in PS Education (AEST)
- h) International Health Fees (AEST)

### **REGULAR AGENDA:**

### 5. *President's Report*

**B19/78** Ken reviewed his report to the Board.

**B19/79** Key Performance Indicators.

Ken reviewed the KPI report that indicates all targets are on track or scheduled to be on track.

**6. Elders Council Report**

**B19/80** Amelia & Don provided an updated on the Elders Council.

**7. Elders Council Appointments**

**B19/81 It was moved and seconded that**

Larry Antoine and Lou Paul be appointed to the NVIT Elder's Council. *Motion Carried.*

The NVIT Elder's Council recommended that Larry Antoine & Lou Paul be appointed to the Elder's Council for the Merritt campus.

Tom Oleman & Chief Gibby Jacobs were previously approved & appointed to the Vancouver Elders Council by the Executive.

**8. Education Council**

**B19/82** Elaine Herbert provided an update on the Education Council.

At a recent meeting, Elaine was re-elected as the Education Council Chair. Elaine attended a provincial EdCo Governance meeting earlier today. Elaine is working on an orientation for new EdCo members.

*6:28pm The meeting broke for dinner with Elder Amelia Washington saying a dinner prayer. Xni Grismer-Voght excused herself from the meeting.*

**9. Audit & Risk Management Committee**

Ken reported that Marlie Worrin has resigned but will stay involved remotely until her replacement arrives in November. Monica Scheianu, Manager of Budgets & Financial Reporting, is on medical leave but working from home. w

**B19/83** Audit & Risk Management minutes of August 26, 2019.

**B19/84 It was moved and seconded that**

the Q1 Financial & FTE Reports (MD&A) be approved. *Motion Carried.*

**B19/85 It was moved and seconded that**

the Q2 Financial Forecast be approved. *Motion Carried.*

**B19/86** Statement of Financial Information (SOFI) report.

The SOFI report required Board approval & was due to the Ministry by Sept 30<sup>th</sup>. The Board Executive reviewed & signed off the SOFI report prior to the due date.

**B19/87** Loan Renewal – information only.

**10. Immediate Entry Bursary**

**B19/88** For the 2019/20 year Merritt had 22 IEB students and Burnaby had 3 IEB students. The IEB was extended to all graduates of the FN School Association with no respondents to-date.

**11. Co-operative Education Program**

**B19/89** Aruna Gore reported that the COOP program is different than most PS programs as it is more of a practicum for Social Work, Environmental Natural Resource Technology & the Culinary Arts programs.

**12. NVIT / NEC / UNYA MOU**

**B19/90** NVIT / NEC / UNYA MOU.

The MOU has been signed off by all parties and will be included in the concept plan that is going to Treasury Board this fall.

**13. 2019 / 20 Operating Grant & FTEs**

**B19/91** Ken reviewed the 2019 / 20 Operating Grant & FTEs.

**14. September 2019 FTE Report**

**B19/92** As at September 20, 2019 NVIT achieved 78.2% of the total FTE target.

**15. Amphitheatre Project**

**B19/93** Ken reported that the project was posted on BC Bid & the companies that responded were all over-budget. The project manager suggested changing the scope of the project and reposting it.

**16. Adjournment**

**B19/94** Regular meeting adjourned at 7:34pm.

**DATE OF NEXT MEETINGS: Monday November 25, 2019, 5:00pm**  
**Tsleil-Waututh Nation Admin Building Gathering Space**  
**3178 Alder Court, North Vancouver**

**Please submit expense claims and meeting dates attended to Pat.**