

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2019/02 – April 12, 2019

All Nations Trust Company

[520 Chief Eli LaRue Way, Kamloops BC]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:	Lindsay Borrows [via phone]	Nicasio Campos
	Lara-Lisa Condello	Paul Donald
	Xni Grismer-Voght	Terena Hunt
	Sashia Leung	Maynard McRae
	Yvonne Mensies	Jamie Sterritt
	Elaine Herbert [non-voting]	Ken Tourand [non-voting]

BOARD MEMBERS REGRETS:	Melissa Louie	Tessa Quewezance
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Meeting called to order at 4:04pm. Opening prayer by Terena Hunt.

The Board sent their thoughts and prayers to NVIT instructor Kathleen Wasacase who is very ill in the hospital.

BOARD MEETING AGENDA:

1. Adoption of Agenda

B19/21 It was moved and seconded that
the regular meeting agenda be adopted. *Motion Carried.*

2. Board Information

B19/22 Announcements.
B19/23 Circulation file folder.

3. Consent Agenda

B19/24 It was moved and seconded that
the Board approve the consent agenda as presented. *Motion Carried.*

- B19/25** Board Minutes of February 12, 2019.
- B19/26** Executive Report.
- B19/27** Elders Council Report.
- B19/28** 2019 – 2020 Board Meeting Dates.
- B19/29** Correspondence.
 - a) BCIT Lease Agreement (MAEST).
 - b) Health Care Assistant Program Funding SD 74 (MAEST).
 - c) Mental Health Peer Support Program Funding (MAEST).
 - d) Labour Market Development Funding (MAEST).
 - e) Indigenous Initiatives Funding (MAEST).
 - f) Health Care Assistant Funding (MAEST).

REGULAR AGENDA:

4. *President's Report*

B19/30 Ken reviewed his report to the Board.

5. *Education Council*

B19/31 Elaine provided an update on the Education Council.

6. *Audit & Risk Management Committee*

B19/32 The Audit & Risk Management minutes of January 28, 2019 were reviewed.

B19/33 2019/2020 Annual Budget Presentation.

B18/34 **It was moved and seconded that**

the 2019/2020 Annual Budget be approved. ***Motion Carried.***

B18/35 Marlie reviewed the 2019/2020 Special Purpose Funding that was not included in proposed budget.

B19/36 The 2019/2020 Interim Operating Grant & Student FTE Target was reviewed and is similar to previous letters.

7. *Residential Construction Level 3*

B19/37 **It was moved and seconded that**

the Residential Construction Level 3 program and the tuition & fees be approved. ***Motion Carried.***

8. 2019/20 Mandate Letter

B19/38 It was moved and seconded that

the 2019/20 Government Mandate Letter be accepted. *Motion Carried.*

The Mandate Letter includes a signature page for all Board members to sign and is an annual requirement from the Ministry. The signature page was circulated for Board & ex-officio members to sign. Prior to the meeting, the Board members not in attendance today signed the signature page. The Mandate letter and signature page must be submitted to the Ministry and posted on NVIT's website.w

9. PS 2200 Related Party Disclosure

B19/39 PS 2200 Related Party Disclosure.

All Board members and the Leadership Team signed the declaration of related party transactions involving key management personnel. This is an annual requirement requested by the Ministry.

10. March 2019 FTE Report

B19/40 As of April 10, 2019, FTE was 7% higher than the previous year and at 96% of the FTE target.

11. Ken Tourand Student Governance Award

B19/41 Ken presented the Ken Tourand student governance awards to Xni Grismer-Voght & Nicasio Campos. Xni & Nicasio received cheques in the amount of \$500 apiece.

12. Adjournment

B19/42 It was moved and seconded that

the regular meeting adjourn at 5:29pm.

DATE OF NEXT MEETINGS: Monday May 13, 2019, 3:30pm
Board/ARM Teleconference

Please submit expense claims and meeting dates attended to Pat.