

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2023/01– February 7, 2023 4:04 PM

Zoom Meeting

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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CHAIR:

Melissa Louie

BOARD OF GOVERNORS:

Joseph Bevan

Dale Calder

Lara-Lisa Condello

Carla George

Robert Hoff

Sashia Leung

Maynard McRae

Melanie Nelson

William Sandy

EX-OFFICIO:

Aruna Gore, Education Council Chair

Ken Tourand, President & CEO

LEADERSHIP TEAM:

John Chenoweth, VP, Academic

Sue Sterling-Bur, VP, Students

Ernie Gran, CFO

Catharine Crow, Dean

Brandon Williams, Dean, Trades/CE

ELDERS COUNCIL:

Lou Paul, Upper Nicola Band

REGRETS:

Paul Donald

Lennard Joe

Amanda Street, Registrar

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Opening Prayer by Elder Lou Paul.

1. Adoption of Agenda

B23/01 It was moved and seconded that

the regular meeting agenda be adopted as amended. **Motion Carried.**

Amendment: #4 Presentation by Registrar Amanda Street is postponed.

2. Board Information

B23/02 Announcements.

New Board members – Ken and the Board Executive reached out to 5 potential candidates with 3 declining due to availability. One is a previous candidate who will update & resubmit the expression of interest. We have not been able to reach the last candidate yet.

B23/03 Chiefs Breakfast Meeting [Friday March 3, 2023].

The Board Executive, Ken, Sue Sterling-Bur & John Chenoweth will meet with the Chiefs for their annual breakfast meeting to provide an update on NVIT.

B23/04 June 2023 Graduation Dates [Vancouver, Friday June 2nd & Merritt, Friday June 9th].

NVIT is celebrating its' 40th year this year. There are a number of events scheduled each month with the gala event taking place on Wednesday August 30th. The event will wrap up with a very special guest & Board members are encouraged to attend.

B23/05 The circulation file folder is posted on the Board and LT Portal sites and lyooq.

3. Consent Agenda

B23/06 It was moved and seconded that

the Board approve the consent agenda as presented. **Motion Carried.**

B23/07 Board minutes of November 22, 2022.

B23/08 Executive Report.

B23/09 Correspondence.

- a) Letter of Appreciation to Sue Sterling-Bur re: NVIT Institutional Accountability Plan & Report (IAPR) (Ministry of Advanced Education & Skills Training, AEST).
- b) Board Reappointments [Joe Bevan & Lennard Joe]. [Order of the Lieutenant Governor in Council, Nov 25, 2022].
- c) 2027 North American Indigenous Games [Nov 25, 2022].
NOTE: Tíkemlúps te Secwépemc (TteS) asked if NVIT would support them in their bid to host the 2027 games. NVIT is being considered as a partner and if TteS is successful in their bid, NVIT may have athletes staying on campus.
- d) Letter of recommendation re: Seat Expansion for Access to Practical Nursing Program. [BC College of Nurses & Midwives].
- e) Letter of Appreciation to Ken Tourand re: NVIT Institutional Accountability Plan & Report (IAPR) [Ministry of Post-Secondary Education & Future Skills, PSEFS]

REGULAR AGENDA:

4. Presentation – Amanda Street, Registrar

B23/10 TABLED.

5. President's Report

B23/11 Ken reviewed his 2023 President's Goals.

B23/12 Ken reviewed his President's Report to the Board.

B23/13 Ken reviewed the new format & content of the Key Performance Indicators Report.

6. Elders Council Report

B23/14 Elder Lou Paul reported that it has been a good learning experience being on the Elders Council. Lou likes the idea of a good leadership role from the Elders. He will be attending more classes and accepts the challenges. Lou is fluent in the Nlaka'pamux and Nsyilxcən languages.

7. Education Council Report

B23/15 Aruna reviewed the minutes and motions of the December 14, 2022 Education Council minutes. The minutes of the Curriculum and Policy Committees were provided for information.

B23/16 It was moved and seconded that

the Board archive the Chemical Addictions (CHAD) program effective December 14, 2022.

Motion Carried.

CHAD was replaced by Indigenous Holistic Wellness & Addictions (IHWA) in 2020–2021 and is no longer offered. John clarified that the Chemical Addictions (CHAD) program was renamed and rebuilt.

8. Audit & Risk Management Committee

B23/17 The Audit & Risk Management minutes of December 6, 2022 and January 24, 2023 were reviewed.

B23/18 2021/22 KPMG Audit Plan.

KPMG is anticipated to be on campus late April/early May to complete the audit.

B23/19 It was moved and seconded that

the financial statements & FTE report (MD&A) be approved. **Motion Carried.**

B23/20 It was moved and seconded that

the Annual Investment Report be approved. **Motion Carried.**

B23/21 It was moved and seconded that

the revised tuition rates be approved as presented. **Motion Carried.**

William Sandy reported that the NVIT Student Society was in support of the tuition increase.

B23/22 It was moved and seconded that

the updated per diem rates be approved. **Motion Carried.**

Meals will increase 10% and mileage 6%. The rates will be reviewed annually.

9. Operating to Capital Submission

B23/23 It was moved and seconded that

the NVIT Board of Governors supports Management's request to transfer up to \$680,000 from NVIT's operating fund to the capital fund. **Motion Carried.**

Chair Melissa reiterated the importance of the capital projects in improving the working conditions for staff and offering a great experience to staff & students.

Elder Lou Paul and William Sandy excused themselves from the meeting.

10. 2023/24 Operating Budget

B23/24 Ken reported NVIT is currently in a good solid financial position. It is anticipated that there will be a \$3m deficit in 2023/24. The Ministry is aware of this challenge but It will be late March before the Ministry indicates whether there is any year-end funding available.

11. Adjournment

B23/25 There was unanimous agreement to adjourn the regular meeting at 5:08pm.

Following adjournment of this meeting, Chair Melissa Louie excused herself and Vice-Chair Maynard McRae assumed the role of Chair for the in-camera session.

DATE OF NEXT MEETINGS: Tuesday April 11th, 2023, 4:00pm, Zoom

Please submit expense claims and meeting dates attended to Pat.