

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2020/06 – November 23, 2020 5:08 PM

Zoom Meeting

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBER'S SIGNATURE: _____

CHAIR:

Jamie Sterritt

BOARD OF GOVERNORS:

Agnes Amofa-Tiaka

Lindsay Borrows

Lara-Lisa Condello

Paul Donald

Terena Hunt

Lennard Joe

Lesley Manuel

Maynard McRae

Hiliary Willis

EX-OFFICIO:

Elaine Herbert, Education Council Chair

Ken Tourand, President & CEO

LEADERSHIP TEAM:

Verna Billy-Minnabarriet,
VP Academic & Strategic Partnerships

John Chenoweth,
Associate VP, Academic & Community Education

Ernie Gran,
Associate VP, Finance & Administration

Sue Sterling-Bur
Associate VP, Students, SEM & Registrar

Catharine Crow,
Dean

Aruna Gore,
Dean

ELDER[S]: Tom Oleman

REGRETS: Sashia Leung

Melissa Louie

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Opening Drum Song: Elder Tom Oleman

1. Adoption of Agenda

B20/95 It was moved and seconded that

the regular meeting agenda be adopted.

Thoughts & prayers were extended to Sashia on the loss of a family member.

2. Board Appointments

B20/96 Support staff representative Lesley Manuel was welcomed followed by roundtable introductions.

3. Board Information

B20/97 Announcements.

Congratulations extended to Elaine on her reappointment as the Chair of Education Council.

B20/98 Circulation File Folder.

4. Consent Agenda

B20/99 It was moved and seconded that

the Board approve the consent agenda as presented. ***Motion Carried.***

B20/100 Board minutes of October 5, 2020.

B20/101 Executive Report.

B20/102 Correspondence.

- a) NVIT Elder Appointed as Elder Rep to UBCIC (Cedar Sage Law Corp.)
- b) Elections Canada Voting on Campus (Elections Canada)
- c) 2020/21 Carbon Neutral Capital Program COA re: HVAC Project

REGULAR AGENDA:

5. President's Report

B20/103 Ken reviewed his report to the Board.

Covid 19 campus updates:

Vancouver – all but a few staff members are working remotely & all classes are now online.

Merritt – Merritt employees are transitioning to a partial work from home and the majority of the classes are now online. The Learning Commons will remain open for students.

The transition to moving online was fairly seamless with few student issues and everyone was advised of the possibility of moving online. Appreciation was expressed to the Leadership Team for all of their work during these trying times.

6. *Elders Council Report*

B20/104 Ken provided an update on the Elders Council.

The Board expressed appreciation to the Elders for learning & adapting to the new technology.

7. *Education Council Report*

B20/105 Elaine provided a report on the Education Council.

The Prior Learning Assessment [PLAR] framework and Academic Appeals policy are under revision and a 10 Year Stale Date Policy will be developed.

Elaine reported that NVIT will have to go through a quality assurance process audit in the future. All programs must have program reviews and updated course outlines & policies.

8. *Audit & Risk Management Committee*

B20/106 Audit & Risk Management minutes of October 29, 2020.

B20/107 It was moved and seconded that

the Q2 Financial & FTE Reports (MD&A) be approved. *Motion Carried.*

As of November, NVIT achieved 70.3% of the FTE target & it is anticipated to substantially achieve the FTE target by the end of the fiscal year. Finance is projecting a small surplus at the end of the fiscal year, due in part, because NVIT does not depend on funding from International students.

9. *Indigenous Language Programs*

B20/108 It was moved and seconded that

the St'at'imcets [STLG] Language Fluency diploma program be approved. *Motion Carried.*

Pilot classes are anticipated to start in February or March in Lytton.

10. *NVIT's Security Card - BCNET*

B20/109 Ken reported that as part of the RYUK cyberattack BCNET was asked to test NVIT and NVIT scored 84 or B and rated in the top 10 institutions. NVIT gets 1 or 2 attempts daily & on Nov 14th had 44 attempts but the firewall protected us. It is anticipated that fraud and scam training will be provided to all staff in the future.

11. Crown Agency & Board Resourcing Office [CABRO] Update

B20/110 MOTION: That the Board agrees that the following Board members will remain on the Board and considered full members of the Board until such time as Crown Agencies and Board Resourcing Office [CABRO] makes a decision on reappointments in early 2021: Lennard Joe, Lindsay Borrows, Maynard McRae and Melissa Louie.

12. Election of Officers

B20/111 & 112 It was moved and seconded that

the Board postpone the Elections of the Executive Committee and the Audit & Risk Management Committee until the February 8, 2021 Board meeting and that the Officers currently in those positions will remain there until the February meeting. **Motion Carried.**

13. Board Appointment to Education Council

B20/113 The motion to appoint a representative to Education Council was tabled.

The Board agreed there was sufficient Board representation with Lara-Lisa Condello, Elaine Herbert and Lesley Manuel currently on the Education Council.

14. Adjournment

B20/114 It was moved and seconded that

the regular meeting be adjourned at 6:18pm. **Motion Carried.**

DATE OF NEXT MEETING: Monday February 8, 2021, 4:00pm
Zoom Meeting

Please submit expense claims and meeting dates attended to Pat.