

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2022/06 – November 22, 2022 5:04 PM

Squamish Nation Council Chambers
320 Seymour Blvd, North Vancouver, BC
NVIT Vancouver Campus
4355 Mathissi Place, Burnaby BC

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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ACTING CHAIR:

Melissa Louie

BOARD OF GOVERNORS:

Dale Calder

Lara-Lisa Condello [zoom]

Paul Donald

Carla George

Robert Hoff

Lennard Joe [zoom @5:37pm]

Maynard McRae

William Sandy

EX-OFFICIO:

Aruna Gore, Education Council Chair

Ken Tourand, President & CEO

LEADERSHIP TEAM:

John Chenoweth, VP, Academic

Sue Sterling-Bur, VP, Students

Ernie Gran, CFO

Catharine Crow, Dean

Brandon Williams, Dean, Trades/CE

Amanda Street, Registrar [zoom]

ELDERS COUNCIL:

Christine Leo [Lil'wat Nation, Mt. Currie]

Chief Gibby Jacob [Squamish Nation]

REGRETS:

Joe Bevan

Sashia Leung

Melanie Nelson

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Opening Prayer: William Sandy.

1. Adoption of Agenda

B22/89 It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

2. Board Information

B22/90 There were no new announcements at this time.

B22/91 The circulation file folder is posted on the Board and LT portal sites and lyouq.

3. **Consent Agenda**

B22/92 It was moved and seconded that

the Board approve the consent agenda as presented. **Motion Carried.**

B22/93 Board minutes of October 4, 2022.

B22/94 Executive Report.

B22/95 NVIT Quick Facts.

B22/96 PSEA Coordination of Benefits Terms of Reference.

B22/97 Correspondence.

- a) Congratulations Letter to Ken Tourand on 5-Year Contract Extension [Ministry of Advanced Education & Skills Training, AEST]
- b) Bachelor of Nte?kepmx Language Fluency Degree [AEST].

REGULAR AGENDA:

4. **Presentation – Dr. John Chenoweth, VP, Academic**

B22/98 Presentation on Quality Assessment Program Audit [VP, Academic, Dr. John Chenoweth].

A Quality Assurance Program Audit will be performed at NVIT in 2023/24. Recently Aruna Gore and Kelly Donaldson were observers at an orientation on the expectations of the audit. The audit is on those programs without an external regulatory body. Three programs will be selected for an internal process and a report back to NVIT in 6 to 8 weeks. NVIT will have 6 to 8 weeks to respond. The final submission will be brought back to the Board and posted on NVIT's website. This presentation will be distributed to Board members.

5. **President's Report**

B22/99 Ken reviewed his report to the Board. Ken reported that the Chiefs of the five founding bands fully supported and endorsed his signing of the new 5-year contract.

B22/100 Ken reviewed the 2017 – 2023 Key Performance Indicators Summary.

A question was asked if the incomplete goals would be grandfathered into the new strategic plan. Each department will decide which goals remain a priority for the new strategic plan.

6. **Elders Council Report**

B22/101 Elders Christine Leo and Chief Gibby Jacob provided an overview of the activities currently and upcoming of the Vancouver Elders.

Appreciation was extended to Gibby for attending the BCCAT hybrid conference.

Congratulations were extended to Christine as the Designer Coordinator for the 2022 Vancouver Indigenous fashion week that takes place Nov 28 – Dec 2 at the Queen Elizabeth Theatre.

6:12pm At this point, Elders Christine & Gibby excused themselves from the meeting.

7. Education Council Report

B22/102 Aruna reviewed the Oct 26th Education Council minutes and reminded all that the Curriculum and Policy Committee minutes were included in the agenda package for information.

B22/103 It was moved and seconded that

the Board approve the Indigenous Early Childhood Education Certificate Program. ***Motion Carried.***

B22/104 It was moved and seconded that

the Board approve the Indigenous Early Childhood Educator Assistant Micro-credential. ***Motion Carried.***

B22/105 It was moved and seconded that

the Board approve the Secwépemc Language Fluency Program. ***Motion Carried.***

B22/106 It was moved and seconded that

the Board approve the Nihkkinic Language Fluency Program. ***Motion Carried.***

8. Audit & Risk Management Committee

B22/107 Paul reviewed the Audit & Risk Management minutes of October 27, 2022.

B22/108 It was moved and seconded that

the Quarter 2 Financial & FTE Reports (MD&A) be approved. ***Motion Carried.***

The President's expenses has a new process that requires signatures of the Board Chair or ARM Chair on the quarterly expenses.

B22/109 The briefing note for the purchase of a bus was reviewed and provided for information only. The ministry will not fund the bus, but it could be added to the 5-year capital plan. A determination will be made in January.

B22/110 The incident report for a natural gas incident on September 15, 2022 was reviewed and provided for information only.

9. 2023 - 2028 Draft NVIT Strategic Plan

B22/111 It was moved and seconded that

the 2023 – 2028 NVIT Strategic Plan be approved. ***Motion Carried.***

10. Information Technology Report

B22/112 The Information Technology report was provided for information.

11. Election of Officers

B22/113 It was moved and seconded that

the President conduct the election of officers (Chair, Vice-Chair, two Executive). **Motion Carried.**

Nominations were called, in turn, for each of the following positions:

Chair: Melissa Louie was declared Chair by acclamation.

Vice-Chair: Maynard McRae was declared Vice-Chair by acclamation.

Executive Committee: Carla George and Lennard Joe were declared Executive members by acclamation.

B21/135 It was moved and seconded that

the Board appoint Lennard Joe (Chair), Paul Donald, Joe Bevan, Dale Calder and William Sandy (members-at-large) to the Audit & Risk Management Committee.

The Vice-Chair will be determined at the first meeting of this committee, December 6th.

The President turned the chair over to A/Chair Melissa Louie.

12. Board Appointment to Education Council

B22/115 It was moved and seconded that

the Board appoint Dale Calder as the representative to Education Council. **Motion Carried.**

13. Adjournment

B22/116 The regular meeting adjourned at 6:52pm.

The meeting broke for dinner and resumed with the in-camera meeting at 7:32pm.

DATE OF NEXT MEETING: Tuesday February 7th, 2023, 4:00pm, Zoom Meeting

Please submit expense claims and meeting dates attended to Pat.