



## REGISTRATION FORM

### *Continuing Studies*

#### Student Information

Legal Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Did you attend NVIT previously?  YES  NO If yes, enter Student Number: \_\_\_\_\_

Do you identify yourself as an Indigenous Person?  YES  NO

If yes, are you (select one or more):  STATUS  NON-STATUS  MÉTIS  INUIT

Please identify your band or nation: \_\_\_\_\_ Province: \_\_\_\_\_

#### Course Information

Course Name: \_\_\_\_\_

Course Date: \_\_\_\_\_ Registration Fee: \_\_\_\_\_

#### Payment Information

Registration fees will be paid by my Employer/Sponsor\*  Sponsor Name: \_\_\_\_\_

\*Please submit a completed Sponsor Billing Authorization Form with this form. Registration will not be processed until this is received.

If you will be paying your own fees, payment is due upon registration. Payments can be made by cash, debit, or credit card on campus, or by credit card over the phone (1-877-682-3300). Forms submitted without payment will not be processed.

Information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). The Nicola Valley Institute of Technology is prohibited from providing information from your student records to a third party unless permission is granted via the Student Information Release form.

#### DECLARATION:

**I understand that:**

- Once this form is submitted I will be registered for the above course(s).
- If I wish to withdraw from courses and receive a refund, I must contact the Registrar's Office one day prior to the start of the course. **Non-attendance will not result in a withdrawal or refund of fees.**

I accept the conditions of registration and request registration in the above course(s).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date