

Nicola Valley Institute of Technology

Merritt Campus:

4155 Belshaw Street Merritt, BC V1K 1R1

Phone: (250) 378-3300

Toll Free: 1-877-682-3300

Vancouver Campus:

200-4355 Mathissi Place Burnaby, BC V5G 4S8

Phone: (604) 602-9555

Email: info@nvit.ca

Website: www.nvit.ca



REGISTRATION FORM

Continuing Studies

Student Information

Legal Name: _____ Birthdate: _____

Mailing Address: _____ City: _____

Prov: _____ Postal Code: _____ Phone Number: _____

Email Address: _____

Did you attend NVIT previously? YES NO If yes, enter Student Number: _____

Do you identify yourself as an Indigenous Person? YES NO

If yes, are you (select one or more): STATUS NON-STATUS MÉTIS INUIT

Please identify your band or nation: _____ Province: _____

Will you require any accommodations for the duration, or exam portion of this course? YES* NO

*If Yes – you must connect with the Success Center a minimum of 2 weeks prior to the start date of your course. NVIT will do their best to accommodate your needs, if NVIT is unable to do so, your registration will be refunded. If you fail to meet with the Success Center to arrange accommodations prior to the start of the course, NVIT will not be able to accommodate your needs during the course and will not be able to issue a refund. Please contact ldewinter@nvit.ca to discuss accommodations.

Course Information

Course Name: _____

Course Date: _____ Registration Fee: _____

Payment Information

Registration fees will be paid by my Employer/Sponsor* Sponsor Name: _____

*Please submit a completed Sponsor Billing Authorization Form with this form. Registration will not be processed until this is received.

If you will be paying your own fees, payment is due upon registration. Payments can be made by cash, debit, or credit card on campus, or by credit card over the phone (1-877-682-3300). Forms submitted without payment will not be processed.

Information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). The Nicola Valley Institute of Technology is prohibited from providing information from your student records to a third party unless permission is granted via the Student Information Release form.

DECLARATION:

I understand that:

- Once this form is submitted I will be registered for the above course(s).
- If I wish to withdraw from courses and receive a refund, I must contact the Registrar's Office one day prior to the start of the course. **Non-attendance will not result in a withdrawal or refund of fees.**

I accept the conditions of registration and request registration in the above course(s).

Signature _____

Date _____