



EDUCATION COUNCIL MINUTES

Wednesday, October 28th, 2015
BOARDROOMS 12:00 – 2:00 PM

Present:

Sandra Tiessen
Linda Epps
Don Vincent
Ed Muir

John Chenoweth
Mandy Jimmie
Jaime Grismer
Melissa Pinyon

Joanne Armstrong
Denyse Oswald-Finch
Jen Lisle

Catharine Crow
Tom Willms
John Badger

Absent with Regrets:

Ken Tourand
Marti Harder

Verna Billy- Minnabarriet
Elaine Herbert

Aruna Gore

Kylie Thomas

Absent:

Susanna Manuel

Guest:

Jen Heard

Recorder: Kelly Donaldson

Meeting called to order at 12:17pm

Opening Remarks: Chair Joanne Armstrong called the meeting to order and welcomed the new members. The new members introduced themselves and the Chair discussed the roles and responsibilities of EdCo members as well as the stressed the importance of equality at the table.

1. Review and/ or acceptance of Agenda

Motion 1: To accept the Agenda, as amended.

- Revise date for SPAC Minutes from *August 26th* to *October 14th*.
- Addition: C.3. Course Outline Revisions

Moved by John Chenoweth, seconded by Jaime Grismer

Motion Carried

2. Review and/or acceptance of Minutes September 3rd 2015

Motion 2: Move to accept the Minutes for September 3rd, 2015 with revisions.

- Section B.2: Change Pre-Requisites to Prerequisites
- Amend: Revised Math Prerequisites to: "One of: Apprenticeship and Workplace Mathematics 10, Foundations of Mathematics and Pre-Calculus 10, an equivalent Adult Basic Education (MATH 041), or equivalent assessment."

Moved by John Chenoweth, seconded by Jaime Grismer

Motion Carried

3. Review and/or acceptance of SPAC Minutes October 14th, 2015.

Motion 3: Move to accept the SPAC Minutes for October 14th, 2015, as presented.

Moved by John Chenoweth, seconded by Denyse Oswald-Finch

Motion Carried

Part A Education Council Decision Items (Section 24 of Act)

A.1 Motion to accept the course outlines for AGLP 111 & AGLP 160

Motion 4: Motion to accept the course outlines for AGLP 111 & AGLP 160

Motion withdrawn

Motion Carried

AGLP 111 & AGLP 160 are two courses that will be offered at NVIT's 2016 Summer Institute. The AGLP program was approved by the Board of Governors in April 2014; however, not all of the courses have been approved by EdCo. The Motion was withdrawn because the course outlines require revisions. AGLP 111 & AGLP 160 will be brought to December's SPAC meeting.

A.2 Motion to accept the revised prerequisites for INST 245

Motion 5: Motion to accept the revised prerequisites for INST 245

Motion withdrawn

Motion Carried

The INST 245 course outline was brought to EdCo for the minor change in the prerequisite section; however, more revisions are required in the body of the outline. A Motion to accept the one revision would mean the course outline is still flawed. This issue will be discussed further in C.3.

A.3 Motion to accept the revised prerequisites for CRIM 220

Motion 6: Motion to accept the revised prerequisites for CRIM 220
Motion withdrawn
Motion Carried

The CRIM 220 course outline was brought to EdCo for the minor change in the prerequisite section; however, more revisions are required in the body of the outline. A Motion to accept the one revision would mean the course outline is still flawed. This issue will be discussed further in C.3.

A.4 Motion to accept the revised Learning Outcomes for HIST 204

Motion 6: Motion to accept the revised Learning Outcomes for HIST 204
Motion withdrawn
Motion Carried

The HIST 204 course outline was brought to EdCo for the minor change in the prerequisite section; however, more revisions are required in the body of the outline. A Motion to accept the one revision would mean the course outline is still flawed. This issue will be discussed further in C.3.

Part B Education Council & Board of Governors Advisory Items (Section 23 of Act)

B.1 Nothing to report

Part C Other Items

C.1 Robert's Rules of Order Emailing Policies & Procedures

Discussion: A process for email voting should be developed. Attempts to resolve matters over email have posed challenges with voting, discussions, and lengthy conversations, to name a few. The EdCo Membership Handbook does not clarify email voting and would require a Motion to update the bylaws. Members are encouraged to bring ideas to the table if they encounter an email process that may work for EdCo.

C. 2 Academic Governance Council Meeting Update – October 23rd, 2015

Report Attached.

C. 3 Course Outline Revisions

Discussion: After reviewing the 4 course outlines that were attached for today's meeting, it was evident that we need to develop a strategy to address course outlines that contain grammatical

errors. All documents that come to EdCo should be in a final draft so that time is not spent looking for errors.

ACTION: John Chenoweth to bring strategy to the December SPAC meeting and then forwarded to EdCo. Members who have suggestions on how to address this issue can forward ideas to the Dean's Office.

Melissa Pinyon brought forward concerns about some instructors not providing course syllabi at the beginning of the term as well as textbook shortages for some classes. John Chenoweth acknowledged the feedback and will bring it to the December SPAC meeting.

Part D Revised Course Outlines from Previous Education Council

D.1 Nothing to report

Meeting Adjourned at 2:02

Next meeting: December 16, 2015 from 12:00pm to 2:00pm