Accessing your NVIT Email & Office.com account for STUDENTS

Setting Up Your myNVIT Email at Office.com

Access to email has been restored for current NVIT students. You will now be able to send and receive email. Full email, calendar and contact restoration has not yet occurred, so you will not have previous emails, calendar events or contacts. NVIT contacts will be available in your address book.

1. Visit [www.office.com](http://www.office.com) and click “Sign In”

Still need help? Send an email to [jheard@nvit.ca](mailto:jheard@nvit.ca).
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2. Enter your username. This is your email address (an n followed by your 7 digit NVIT student ID). For example: n0005334@nvit.ca
   (Note: email address for login is nvit.ca NOT nvit.bc.ca).

3. Enter your Password. This has been set to your birthday in this format 01Jan2020.

4. Welcome to Office! You can access your email by clicking on Outlook.

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Direct Access to Outlook Web:

1. Visit: https://outlook.office.com/mail/inbox
2. Enter your email address as your username.
3. Enter your password.

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